



MERU UNIVERSITY OF SCIENCE AND TECHNOLOGY

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REGISTRATION CHECKLIST FOR NEW STUDENTS

To be signed and stamped at every registration stage

Name of Student Reg. No.

Course / programme

PART ONE: CERTIFICATE VERIFICATION

1. National ID/birth certificate
 2. Letter of offer
 3. Certificates.....
- Name of officer..... date.....sign/stamp.....

PART TWO: MEDICAL VERIFICATION

1. Medical examination form
 2. Fit/not fit for admission
 3. Fit /not fit for accommodation
- Name of officer.....date.....sign/date.....

PART THREE: PAYMENT OF FEES/APPLICATION FEE

Total consolidated fees Ksh.

Accommodation fee Ksh.transport fee.....

Total fee paid..... Balance.....

Name of officerdate.....sign/stamp.....

Payment receipt Number.....

PART FOUR: SIGNING OF THE NOMINAL ROLL

Name of the verifying officer

PART FIVE: ALLOCATION OF ROOMS

Room allocated (hostel and room no.).....

Name of the allocating officer

signaturedatestamp.....

- Officers to advise students on areas of accommodation

PART SIX: UNIVERSITY IDENTIFICATION CARD

PART SEVEN: COLLECTION OF THE ADMISSION DOCUMENTS

- Dully filled checklist
- Copy of national ID.
- Other admission documents