



(RE-ADVERTISEMENT)

TENDER DOCUMENT

FOR

SUPPLY AND DELIVERY OF LIBRARY BOOKS

AT

MERU UNIVERSITY OF SCIENCE AND TECHNOLOGY

TENDER NO. MUST/ONT/LIB-BOOKS/10/2020-2021

CLOSING DATE:

WEDNESDAY, 7TH OCTOBER 2020

AT 10:00AM

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SECTION I - INVITATION FOR TENDERS

Date: Tuesday, 22nd September 2020

TENDER REFERENCE: MUST/ONT/LIB-BOOKS/10/2020-2021

TENDER NAME: SUPPLY AND DELIVERY OF LIBRARY BOOKS

- 1.1 Meru University of Science and Technology (MUST) invites sealed tenders from eligible bidders for supply and delivery of library books at Meru University of Science and Technology.
- 1.2 Interested eligible bidders may obtain further information from and inspect the tender documents at **Procurement Office, Meru University of Science and Technology, Main Campus** located along **Meru – Maua Road, 15km from Meru Town** during official working hours between **8.00am and 5.00pm** Monday to Friday.
- 1.3 The tender documents may be downloaded free of charge from Meru University of Science and Technology website www.must.ac.ke or <https://tenders.go.ke>. Bidders who pick the tender documents from the Procurement Office are required to pay a non-refundable fee of **Kshs. 1,000** (Kenya Shillings One Thousand only) in cash at Meru University of Science and Technology Cash Office. Bidders who have paid are required to obtain an official receipt from the cash office at Meru University of Science and Technology. Tenderers who download the Tender document should send an email giving the details of their firm, contact person, telephone numbers and email addresses to procurement@must.ac.ke in order to access any clarifications or addendum issued.
- 1.4 Prices quoted should be net inclusive of all taxes, and delivery costs, must be in Kenya Shillings and shall remain valid for **one hundred and twenty (120) days** from the closing date of the tender.
- 1.5 Completed tender documents (**Original and Copy**) are to be enclosed in plain sealed envelopes, marked with the **tender number and name** and be deposited in the Tender Box located at the reception of Administration Block 2 or be addressed to:
**The Vice Chancellor,
Meru University of Science and Technology,
P.O. Box 972-60200,
Meru.**
so as to be received on or before **Wednesday, 7th October 2020 at 10.00 am.**
- 1.6 Bidders who send their tender documents via postal or courier services should ensure that the tender documents are received at the reception of Administration Block 2 on or before **Wednesday, 7th October 2020 at 10.00 am.**
- 1.7 Tenders will be opened immediately thereafter in the presence of the bidders' representatives who choose to attend at the University Multipurpose Hall (MPH). Only one representative per bidder will be allowed during tender opening.
- 1.8 Late Tender Documents shall be rejected and returned unopened.

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SECTION II - INSTRUCTIONS TO TENDERERS

2.1. Eligible Tenderers

2.1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Appendix to Instructions to Tenderers. Successful tenderers shall supply the goods as stipulated in the tender documents.

2.1.2 Meru University of Science and Technology employees, committee members, board members and their relatives (spouse and children) are not eligible to participate in the tender unless where specially allowed under section 166 of the Act.

2.1.3 Tenderers shall provide the qualification information statement that the tenderer (including all members of a joint venture and subcontractors) is not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by Meru University of Science and Technology to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this Invitation for tenders.

2.1.4 Tenderers involved in the corrupt or fraudulent practices or debarred from participating in public procurement shall not be eligible.

2.2 Cost of Tendering

2.2.1 The Tenderer shall bear all costs associated with the preparation and submission of its tender, and Meru University of Science and Technology, will in no case be responsible or liable for those costs. Regardless of the conduct or outcome of the tendering process

2.2.2 The price to be charged for the tender document shall be **Kshs.1, 000.**

2.2.3 Meru University of Science and Technology shall allow the tenderer to review the tender document free of charge before purchase.

2.3 Contents of Tender Document

2.3.1 The tender documents comprise the documents listed below and addenda issued in accordance with clause 2.5 of the instructions to tenderers.

- (i) Instructions to Tenderers
- (ii) General Conditions of Contract
- (iii) Special Conditions of Contract
- (iv) Schedule of Requirements

- (v) Details of goods
- (vi) Form of Tender
- (vii) Price Schedules
- (viii) Contract Form
- (ix) Confidential Business Questionnaire Form
- (x) Tender security Form
- (xi) Performance security Form
- (xii) Company's Authorization Form
- (xiii) Declaration Form
- (xiv) Request for Review Form

2.3.2 The Tenderer is expected to examine all instructions, forms, terms and specification in the tender documents. Failure to furnish all information required by the tender documents or to submit a tender not substantially responsive to the tender documents in every respect will be at the tenderers risk and may result in the rejection of its tender.

2.4 Clarification of Tender Documents

2.4.1 A Candidate making inquiries of the tender documents may notify Meru University of Science and Technology by post, fax or by email at Meru University of Science and Technology's address indicated in the Invitation for tenders. Meru University of Science and Technology will respond in writing to any request for clarification of the tender documents, which it receives not later than seven (7) days prior to the deadline for the submission of the tenders, prescribed by Meru University of Science and Technology. Written copies of the Procuring entities response (including an explanation of the query but without identifying the source of inquiry) will be sent to all candidates who have received the tender documents.

2.4.2 Meru University of Science and Technology shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

2.4.3 Preference where allowed in the evaluation of tenders shall not exceed 15%.

2.5 Amendment of Tender Documents

2.5.1 At any time prior to the deadline for submission of tenders, Meru University of Science and Technology, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by issuing and addendum.

2.5.2 All prospective tenderers who have obtained the tender documents will be notified of the amendment by post, fax or email and such amendment will be binding on them.

2.5.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, Meru University of Science and Technology, at its discretion, may extend the deadline for the submission of tenders.

2.6 Language of Tenders

2.6.1 The tender prepared by the tenderer, as well as all correspondence and documents relating to the tender exchanged by the tenderer and Meru University of Science and Technology, shall be written in English language. Any printed literature furnished by the tenderer may be written in another language provided they are accompanied by an accurate English translation of the relevant passages in which case, for purposes of interpretation of the tender, the English translation shall govern.

2.7 Documents Comprising the Tender

2.7.1 The tender prepared by the tenderer shall comprise the following components:

- (a) A Tender Form and a Price Schedule completed in accordance with paragraph 2.8, 2.9 and 2.10 below
- (b) Documentary evidence established in accordance with paragraph 2.1.2 that the tenderer is eligible to tender and is qualified to perform the contract if its tender is accepted;
- (c) Tender security furnished in accordance with paragraph 2.12 (if applicable) (d) Declaration Form.

2.8 Form of Tender

2.8.1 The tenderer shall complete the **Tender Form and the Price Schedule** furnished in the tender documents, indicating the goods to be supplied.

2.9 Tender Prices

2.9.1 The tenderer shall indicate on the form of tender and the appropriate Price Schedule the unit prices and total tender price of the goods it proposes to provide under the contract.

2.9.2 Prices indicated on the **Price Schedule** shall be the cost of the goods quoted including all customs duties and VAT and other taxes payable.

2.9.3 Prices quoted by the tenderer shall remain fixed during the Term of the contract unless otherwise agreed by the parties. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected, pursuant to paragraph 2.20.5

2.10. Tender Currencies

2.10.1 Prices shall be quoted in Kenya Shillings

2.11. Tenderers Eligibility and Qualifications

2.11.1 Pursuant to paragraph 2.1 the tenderer shall furnish, as part of its tender, documents establishing the tenderers eligibility to tender and its qualifications to perform the contract if it's tender is accepted.

2.11.2 The documentary evidence of the tenderer's qualifications to perform the contract if its tender is accepted shall establish to Meru University of Science and Technology's satisfaction that the tenderer has the financial and technical capability necessary to perform the contract.

2.12. Tender Security

2.12.1 The tenderer shall furnish, as part of its tender, a tender security for the amount and form specified in the Appendix to Instructions to Tenderers.

2.12.2 The tender security shall not exceed 2 per cent of the tender price.

2.12.3 The tender security is required to protect Meru University of Science and Technology against the risk of Tenderer's conduct which would warrant the security's forfeiture, pursuant to paragraph 2.12.7

2.12.4 The tender security shall be denominated in Kenya Shillings or in another freely convertible currency, and shall be in the form

- a) Cash.
- b) A bank guarantee.
- c) Such insurance guarantee approved by the Authority.
- d) Letter of credit.

2.12.5 Any tender not secured in accordance with paragraph 2.12.1. and 2.12.3 shall be rejected by Meru University of Science and Technology as non-responsive, pursuant to paragraph 2.20.5

2.12.6 Unsuccessful Tenderer's tender security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of tender validity.

2.12.7 The successful Tenderer's tender security will be discharged upon the tenderer signing the contract, pursuant to paragraph 2.29, and furnishing the performance security, pursuant to paragraph 2.30

2.12.8 The tender security may be forfeited:

- (a) if a tenderer withdraws its tender during the period of tender validity.
- (b) in the case of a successful tenderer, if the tenderer fails:
 - (i) to sign the contract in accordance with paragraph 2.29 or
 - (ii) to furnish performance security in accordance with paragraph 2.30.
- (c) If the tenderer reject correction of an arithmetic error in the tender.

2.13. Validity of Tenders

2.13.1 Tenders shall remain valid for **120 days** after date of tender opening pursuant to paragraph 2.18. A tender valid for a shorter period shall be rejected by Meru University of Science and Technology as non-responsive.

2.13.2 In exceptional circumstances, Meru University of Science and Technology may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender security provided under paragraph 2.12 shall also be suitably extended. A tenderer granting the request will not be required nor permitted to modify its tender.

2.14. Format and Signing of Tenders

2.14.1 The tenderer shall prepare an original and a copy of the tender, clearly marking each "**ORIGINAL TENDER**" and "**COPY OF TENDER,**" as appropriate. In the event of any discrepancy between them, the original shall govern.

2.14.2 The original and all copies of the tender shall be typed or written in indelible ink and shall be signed by the tenderer or a person or persons duly authorized to bind the tenderer to the contract. All pages of the tender, except for un-amended printed literature, shall be initialed by the person or persons signing the tender.

2.14.3 The tender shall have no interlineations, erasures, or overwriting except as necessary to correct errors made by the tenderer, in which case such corrections shall be initialed by the person or persons signing the tender.

2.15 Sealing and Marking of Tenders

2.15.1 The tenderer shall seal the original and the copy of the tender in separate envelopes, duly marking the envelopes as "**ORIGINAL TENDER**" and "**COPY OF TENDER**". The envelopes shall then be sealed in an outer envelope.

2.15.2 The inner and outer envelopes shall:

- (a) be addressed to Meru University of Science and Technology at the address given in the Invitation to Tender.
- (b) bear tender number and name in the invitation to tender and the words, **“DO NOT OPEN BEFORE Wednesday, 7th October 2020 at 10.00 am”**.

2.15.3 The inner envelopes shall also indicate the name and address of the tenderer to enable the tender to be returned unopened in case it is declared “late”.

2.15.4 If the outer envelope is not sealed and marked as required by paragraph 2.15.2, Meru University of Science and Technology will assume no responsibility for the tender’s misplacement or premature opening.

2.16. Deadline for Submission of Tenders

2.16.1 Tenders must be received by Meru University of Science and Technology at the address specified under paragraph 2.15.2 not later than **Wednesday, 7th October 2020 at 10.00 am**.

2.16.2 Meru University of Science and Technology may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5.3 in which case all rights and obligations of Meru University of Science and Technology and candidates previously subject to the deadline will thereafter be subject to the deadline as extended.

2.16.3 Bulky tenders which will not fit the tender box shall be received by Meru University of Science and Technology as provided for in the appendix.

2.17. Modification and Withdrawal of Tenders

2.17.1 The tenderer may modify or withdraw its tender after the tender’s submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by Meru University of Science and Technology prior to the deadline prescribed for submission of tenders.

2.17.2 The tenderer’s modification or withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions of paragraph 2.15. a withdrawal notice may also be sent by fax or email but followed by a signed confirmation copy, postmarked not later than the deadline for submission of tenders.

2.17.3 No tender may be modified after the deadline for submission of tenders.

2.17.4 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity. Withdrawal of a tender during this interval may result in the Tenderer’s forfeiture of its tender security, pursuant to paragraph 2.12.7.

2.18. Opening of Tenders

2.18.1 Meru University of Science and Technology will open all tenders in the presence of tenderers' representatives who choose to attend, on **Wednesday, 7th October 2020 at 10.00 am** and in the location specified in the invitation for tenders. The tenderers' representatives who are present shall sign a register evidencing their attendance.

2.18.2 The tenderers' names, tender modifications or withdrawals, tender prices, discounts, and the presence or absence of requisite tender security and such other details as Meru University of Science and Technology, at its discretion, may consider appropriate, will be announced at the opening.

2.18.3 Meru University of Science and Technology will prepare minutes of the tender opening, which will be submitted to tenderers that signed the tender opening register and will have made the request.

2.19 Clarification of Tenders

2.19.1 To assist in the examination, evaluation and comparison of tenders Meru University of Science and Technology may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

2.19.2 Any effort by the tenderer to influence Meru University of Science and Technology's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.20 Preliminary Examination and Responsiveness

2.20.1 Meru University of Science and Technology will examine the tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the tenders are generally in order.

2.20.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the candidate does not accept the correction of the errors, its tender will be rejected, and its tender security forfeited. If there is a discrepancy between words and figures, the amount in words will prevail

2.20.3 Meru University of Science and Technology may waive any minor informality or non-conformity or irregularity in a tender which does not constitute a material deviation provided such waiver does not prejudice or affect the relative ranking of any tenderer.

2.20.4 Prior to the detailed evaluation, pursuant to paragraph 2.20, Meru University of Science and Technology will determine the substantial responsiveness of each tender to the tender documents. For purposes of these paragraphs, a substantially responsive tender is one which conforms to all the terms and conditions of the tender documents without material deviations. Meru University of Science and Technology's determination of a tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.

2.20.5 If a tender is not substantially responsive, it will be rejected by Meru University of Science and Technology and may not subsequently be made responsive by the tenderer by correction of the nonconformity.

2.21. Conversion to single currency

2.21.1 Where other currencies are used, Meru University of Science and Technology will convert those currencies to Kenya Shillings using the selling exchange rate on the date of tender closing provided by the Central Bank of Kenya.

2.22. Evaluation and Comparison of Tenders

2.22.1 Meru University of Science and Technology will evaluate and compare the tenders which have been determined to be substantially responsive, pursuant to paragraph 2.20

2.22.2 Meru University of Science and Technology's evaluation of a tender will take into account, in addition to the tender price, the following factors, in the manner and to the extent indicated in paragraph 2.22.3.

(a) operational plan proposed in the tender;

(b) deviations in payment schedule from that specified in the Special Conditions of Contract

2.22.3 Pursuant to paragraph 2.22.2 the following evaluation methods will be applied.

(a) Operational Plan

- (i) Meru University of Science and Technology requires that the goods under the Invitation for Tenders shall be delivered at the time specified in the Schedule of Requirements. Tenders offering to perform longer than Meru University of Science and Technology's required delivery time will be treated as non-responsive and rejected.
- (b) Deviation in payment schedule
 - (i) Tenderers shall state their tender price for the payment on schedule outlined in the special conditions of contract. Tenders will be evaluated on the basis of this base price. Tenderers are, however, permitted to state an alternative payment schedule and indicate the reduction in tender price they wish to offer for such alternative payment schedule. Meru University of Science and Technology may consider the alternative payment schedule offered by the selected tenderer.

2.22.4 The tender evaluation committee shall evaluate the tender within 30 days from the date of opening the tender.

2.23. Contacting Meru University of Science and Technology

2.23.1 Subject to paragraph 2.19 no tenderer shall contact Meru University of Science and Technology on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

2.23.2 Any effort by a tenderer to influence Meru University of Science and Technology in its decisions on tender evaluation, tender comparison, or contract award may result in the rejection of the Tenderers' tender.

2.24 Post-qualification

2.24.1 Meru University of Science and Technology will verify and determine to its satisfaction whether the tenderer that is selected as having submitted the lowest evaluated responsive tender is qualified to perform the contract satisfactorily.

2.24.2 The determination will take into account the tenderer's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the tenderers qualifications submitted by the tenderer, pursuant to paragraph 2.11.2, as well as such other information as Meru University of Science and Technology deems necessary and appropriate

2.24.3 An affirmative determination will be a prerequisite for award of the contract to the tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event Meru University of Science and Technology

will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

2.25 Award Criteria

2.25.1 Subject to paragraph 2.29 Meru University of Science and Technology will award the contract to the successful tenderer whose tender has been determined to be substantially responsive and has been determined to be the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily. **Due diligence** may be carried out to the successful bidder before award of contract.

2.25.2 To qualify for contract awards, the tenderer shall have the following: -

- (a) Necessary qualifications, capability experience, services, equipment and facilities to provide what is being procured.
- (b) Legal capacity to enter into a contract for procurement
- (c) Shall not be insolvent, in receivership, bankrupt or in the process of being wound up and is not the subject of legal proceedings relating to the foregoing.
- (d) Shall not be debarred from participating in public procurement.

2.26. Meru University of Science and Technology's Right to accept or Reject any or all Tenders

2.26.1 Meru University of Science and Technology reserves the right to accept or reject any tender, and to annul the tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenderer or tenderers of the grounds for Meru University of Science and Technology's action. If Meru University of Science and Technology determines that none of the tenders is responsive, Meru University of Science and Technology shall notify each tenderer who submitted a tender.

2.26.2 Meru University of Science and Technology shall give prompt notice of the termination to the tenderers and on request give its reasons for termination within 14 days of receiving the request from any tenderer.

2.26.3 A tenderer who gives false information in the tender document about its qualification or who refuses to enter into a contract after notification of contract award shall be considered for debarment from participating in future public procurement.

2.27 Notification of Award

2.27.1 Prior to the expiration of the period of tender validity, Meru University of Science and Technology will notify the successful tenderer in writing that its tender has been accepted.

2.27.2 The notification of award will signify the formation of the contract subject to the signing of the contract between the tenderer and Meru University of Science and Technology pursuant to clause 2.9. Simultaneously the other tenderers shall be notified that their tenders were not successful.

2.27.3 Upon the successful Tenderer's furnishing of the performance security pursuant to paragraph 2.29 Meru University of Science and Technology will promptly notify each unsuccessful Tenderer and will discharge its tender security, pursuant to paragraph 2.12

2.28 Signing of Contract

2.28.1 At the same time as Meru University of Science and Technology notifies the successful tenderer that its tender has been accepted, Meru University of Science and Technology will simultaneously inform the other tenderers that their tenders have not been successful.

2.28.2 Within fourteen (14) days of receipt of the Contract Form, the successful tenderer shall sign and date the contract and return it to Meru University of Science and Technology.

2.28.3 The contract will be definitive upon its signature by the two parties.

2.28.4 The parties to the contract shall have it signed within 30 days from the date of notification of contract award unless there is an administrative review request.

2.29 Performance Security

2.29.1 The successful tenderer shall furnish the performance security in accordance with the Conditions of Contract, in a form acceptable to Meru University of Science and Technology.

2.29.2 Failure by the successful tenderer to comply with the requirement of paragraph 2.29 or paragraph 2.30.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the tender security, in which event Meru University of Science and Technology may make the award to the next lowest evaluated tender or call for new tenders.

2.30 Corrupt or Fraudulent Practices

2.30.1 Meru University of Science and Technology requires that tenderers observe the highest standard of ethics during the procurement process and execution of contracts. A tenderer shall sign a declaration that he has not and will not be involved in corrupt or fraudulent practices.

2.30.2 Meru University of Science and Technology will reject a proposal for award if it determines that the tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question

2.30.3 Further a tenderer who is found to have indulged in corrupt or fraudulent practices risks being debarred from participating in public Procurement in Kenya.

APPENDIX TO INSTRUCTIONS TO TENDERERS

The following information for the procurement of goods shall complement, supplement, or amend, the provisions on the instructions to tenderers. Wherever there is a conflict between the provisions of the instructions to tenderers and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the instructions to tenderers.

INSTRUCTION TO TENDER REFERENCE	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERERS
2.1	<i>Eligible tenderers: Firms registered in Kenya</i>
2.12	<i>Tender security: KSHS. 200,000.00 VALID FOR 120 DAYS FROM THE DATE OF TENDER OPENING.</i>
2.15.2 (b)	<i>Day, date and time of tender closing: Wednesday, 7th October at 10.00 am</i>
2.16.1	<i>Tender Language: ENGLISH</i>
2.16.3	<i>Bulky Tenders: SHALL BE RECEIVED IN THE PROCUREMENT OFFICE</i>
2.18.1	<i>Tender opening: THE TENDERS SHALL BE OPENED AT MERU UNIVERSITY OF SCIENCE AND TECHNOLOGY MULTIPURPOSE HALL (MPH).</i>
2.20.1	<i>No correction of errors. The tender sum as submitted and read out during the tender opening shall be absolute and final and shall not be the subject of correction, adjustment or amendment in any way.</i>

SECTION III - GENERAL CONDITIONS OF CONTRACT

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SECTION III - GENERAL CONDITIONS OF CONTRACT

3.1. Definitions

3.1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) “The Contract” means the agreement entered into between Meru University of Science and Technology and the tenderer, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) “The Contract Price” means the price payable to the tenderer under the Contract for the full and proper performance of its contractual obligations
- (c) “The Goods” means goods to be provided by the tenderer including any documents, which the tenderer is required to provide to Meru University of Science and Technology under the Contract.
- (d) “Meru University of Science and Technology” means the organization procuring the goods under this Contract
- (e) “The Contractor” means the organization or firm providing the goods under this Contract.
- (f) “GCC” means the General Conditions of Contract contained in this section.
- (g) “SCC” means the Special Conditions of Contract
- (h) “Day” means calendar day

3.2. Application

3.2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other part of the contract.

3.3. Standards

3.3.1 The goods supplied under this Contract shall conform to the standards mentioned in the schedule of requirements.

3.4. Use of Contract Documents and Information

3.4.1 The Contractor shall not, without Meru University of Science and Technology's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of Meru University of Science and Technology in connection therewith, to any person other than a person employed by the contractor in the performance of the Contract.

3.4.2 The Contractor shall not, without Meru University of Science and Technology's prior written consent, make use of any document or information enumerated in paragraph 2.4.1 above.

3.4.3 Any document, other than the Contract itself, enumerated in paragraph 2.4.1 shall remain the property of Meru University of Science and Technology and shall be returned (all copies) to Meru University of Science and Technology on completion of the contract's or performance under the Contract if so required by Meru University of Science and Technology.

3.5. Patent Rights

3.5.1 The Contractor shall indemnify Meru University of Science and Technology against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods under the contract or any part thereof.

3.6 Performance Security

3.6.1 Within twenty eight (28) days of receipt of the notification of Contract award, the successful tenderer shall furnish to Meru University of Science and Technology the performance security where applicable in the amount specified in SCC.

3.6.2 The proceeds of the performance security shall be payable to Meru University of Science and Technology as compensation for any loss resulting from the Tenderer's failure to complete its obligations under the Contract.

3.6.3 The performance security shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to Meru University of Science and Technology and shall be in the form of:

- a) Cash.
- b) A bank guarantee.
- c) Such insurance guarantee approved by the Authority.
- d) Letter of credit.

3.6.4 The performance security will be discharged by Meru University of Science and Technology and returned to the Candidate not later than thirty (30) days following the date of completion of the Contractor's performance of obligations under the Contract, including any warranty obligations, under the Contract.

3.7. Delivery of goods and Documents

3.7.1 Delivery of the goods shall be made by the Contractor in accordance with the terms specified by Meru University of Science and Technology in the schedule of requirements and the special conditions of contract

3.8. Payment

3.8.1. The method and conditions of payment to be made to the contractor under this Contract shall be specified in SCC

3.8.2. Payment shall be made promptly by Meru University of Science and Technology, but in no case later than sixty (60) days after submission of an invoice or claim by the contractor

3.9. Prices

3.9.1 Prices charges by the contractor for goods supplied under the Contract shall not, with the exception of any price adjustments authorized in SCC vary from the prices quoted by the tenderer in its tender or in Meru University of Science and Technology's request for tender validity extension the case may be. No variation in or modification to the terms of the contract shall be made except by written amendments signed by the parties.

3.9.2 Contract price variations shall not be allowed for contracts not exceeding one year (12 months)

3.9.3 Where contract price variation is allowed the variation shall not exceed 10% of the original contract price

3.9.4 Price variation requests shall be processed by Meru University of Science and Technology within 30 days of receiving the request.

3.10. Assignment

3.10.1 The Contractor shall not assign, in whole or in part, its obligations to perform under this Contract, except with Meru University of Science and Technology's prior written consent.

3.11. Termination for Default

3.11.1 Meru University of Science and Technology may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor terminate this Contract in whole or in part:

- (a) if the Contractor fails to provide any or all of the goods within the period(s) specified in the Contract, or within any extension thereof granted by Meru University of Science and Technology.
- (b) If the Contractor fails to perform any other obligation(s) under the Contract
- (c) If the Contract in the judgment of Meru University of Science and Technology has engaged in corrupt or fraudulent practices in competing for or in executing the contract

3.11.2 In the event Meru University of Science and Technology terminates the contract in whole or in part, it may procure, upon such terms and in such manner as it deems appropriate, goods similar to those un-delivered, and the Contractor shall be liable to Meru University of Science and Technology for any excess costs for such similar goods. However, the contractor shall continue performance of the contract to extent not terminated.

3.12. Termination for Insolvency

3.12.1 Meru University of Science and Technology may at any time terminate the contract by giving written notice to the Contractor if the contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the contractor, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to Meru University of Science and Technology.

3.13. Termination for Convenience

3.13.1 Meru University of Science and Technology by written notice sent to the contractor, may terminate the contract in whole or in part, at any time for its convenience. The notice of termination shall specify that the termination is for the procuring entities convenience, the extent to which performance of the contractor of the contract is terminated and the date on which such termination becomes effective.

3.13.2 For the remaining part of the contract after termination Meru University of Science and Technology may elect to cancel the order and pay to the contractor an agreed amount for partially completed supply.

3.14 Resolution of Disputes

3.14.1 Meru University of Science and Technology and the contractor shall make every effort to resolve amicably by direct informal negotiations and disagreement or disputes arising between them under or in connection with the contract

3.14.2 If after thirty (30) days from the commencement of such informal negotiations both parties have been unable to resolve amicably a contract dispute either party may require that the dispute be referred for resolution to the formal mechanisms specified in the SCC.

3.15. Governing Language

3.15.1. The contract shall be written in the English language. All correspondence and other documents pertaining to the contract, which are exchanged by the parties shall be written in the same language.

3.16. Applicable Law

3.16.1 The contract shall be interpreted in accordance with the laws of Kenya unless otherwise expressly specified in the SCC.

3.17 Force Majeure

3.17.1 The Contractor shall not be liable for forfeiture of its performance security, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

3.18 Notices

3.18.1 Any notices given by one party to the other pursuant to this contract shall be sent to the other party by post or by Fax or Email and confirmed in writing to the other party's address specified in the SCC.

3.18.2 A notice shall be effective when delivered or on the notices effective date, whichever is later.

SECTION IV - SPECIAL CONDITIONS OF CONTRACT

4.1 Special Conditions of Contract as relates to the General Conditions of Contract

REFERENCE OF GENERAL CONDITIONS OF CONTRACT	SPECIAL CONDITION OF CONTRACT
2.14.2 Number of tender documents	Original and Copy
3.7 Delivery of goods	As specified in schedule of requirements
3.8 Payment	As shall be specified in the contract
3.9 Price adjustment	As shall be specified in the contract
3.16 Applicable law	Laws of Kenya
3.18 Notices	The Vice Chancellor Meru University of Science and Technology P.O. Box 972-60200 Meru

EVALUATION TOOL

Stage 1: Mandatory Documents

These are mandatory requirements and bidders are expected to **attach all the documents** in order to proceed to the next stage of evaluation. This stage shall be evaluated on a **YES/NO** basis.

S/No.	Particulars	YES/No
1.	Form of Tender (duly filled, signed and stamped by the tenderer)	
2.	Valid and up to date Tax Compliance Certificate (TCC) from KRA (Will be verified online through KRA's TCC Checker)	
3.	Tender Security of Kshs. 200,000.00 valid for 120 days from the date of tender opening	
4.	A copy of Current Trading License/Business Permit	
5.	Copy of Certificate of registration/Incorporation and/or change of name	
6.	Confidential Business Questionnaire Form (duly filled, signed and stamped)	
7.	Tender document MUST be sequentially serialized (paginated) on every page. No loose documents will be accepted.	
8.	Must provide audited accounts for the last three years (2017, 2018, 2019)	
9.	Must return two tender documents " Original " and " Copy "	
10.	Must fill, sign and stamp anti-corruption declaration form available in the tender document	
11.	Must fill, sign and stamp anti-fraudulent practice declaration form available in the tender document	
12.	Must fill, sign and stamp non-debarment declaration form available in the tender document	

NB: Bidders should note that all the above requirements are mandatory; failing to attach any will lead to automatic disqualification at this stage.

STAGE 2: Technical evaluation

This stage will be evaluated on a scoring basis as follows:

SNO	EVALUATION ATTRIBUTES	SCORES	MAX SCORES
1.	Supplier availability	Provide the following details 1. Name of Firm (2mks) 2. Physical address (2mks) 3. Town/city (2mks) 4. Street (2mks) 5. Contact person(s) (2mks) 6. Telephone numbers (2mks) 7. Postal address (2mks) 8. Email address/website (2mks)	16
2.	Indicate having undertaken similar assignment Provide documentary evidence in support of the experience of previous supplies i.e. (Contracts, Purchase Orders and Contact details of previous supply contracts) from at least (5) institutions of higher learning indicating evidence of similar supply	Each documentary evidence @ 8mks	40
3.	Credit Facility 30 days – 10 points 60 days – 15 points 90 days – 20 points	Written statement on provision of credit facility	20
4.	Delivery schedule	Provide a goods delivery schedule indicating timelines	9
5.	Firm's Annual Turnover (Kshs) (as evidenced in the audited accounts) 10 million and above Below 10 million	15 marks 7 marks	15
TOTAL MARKS			100

NOTE:

To qualify for the financial evaluation stage bidders are expected to score at least **70 marks** out of maximum possible **100 marks** at the technical evaluation stage.

STAGE 3: FINANCIAL EVALUATION

Only bidders who score 70 marks and above will be subjected to financial evaluation. Those who score below 70 marks will be eliminated at this stage from the entire evaluation process and will not be considered further.

FINANCIAL SCORE

Tenderers who score 70 marks and above under Technical Evaluation will be ranked and the lowest evaluated tenderer will be awarded the tender.

AWARD OF CONTRACT

The tender will be awarded to the successful tenderer whose tender has been determined to be substantially responsive, determined to be the lowest evaluated bidder/tenderer, and is qualified to perform the contract satisfactorily.

STAGE 4: POST QUALIFICATION

Meru University of Science and Technology may carry out due diligence on the successful tenderer to seek information on the validity and authenticity of the documents submitted by the tenderer prior to tender award.

SECTION V - SCHEDULE OF REQUIREMENTS / PRICE SCHEDULE

NOTE:

1. Please quote in Kenya Shillings ONLY.
2. Bidders MUST quote as per the ISBN numbers provided. Evaluation shall be undertaken to confirm whether the quoted books are as per the required ISBN numbers indicated against each book.

No.	EAN/ISBN13	ISBN10	Author	Title	Publisher	Edition	Year	Binding	Qty	Unit Price	Line Total KES
1	9781584881872	1584881879	Mead, Roger	Statistical Methods in Agriculture and Experimental Biology	Chapman & Hall/CRC	3rd New edition	2002	Paperback	2		
2	9780128191460	0128191465	Nobel, Park S.	Physicochemical and Environmental Plant Physiology	Academic Press Inc	5th edition	2020	Paperback	2		
3	9783319875927	3319875922	deMan, John M.; Finley, John W.; Hurst, W. Jeffrey; Lee, Chang Yong	Principles of Food Chemistry	Springer International Publishing AG	Softcover reprint of the original 4th ed. 2018	2019	Paperback	2		
4	9783319833712	3319833715	Nielsen, S. Suzanne	Food Analysis	Springer International Publishing AG	Softcover reprint of the original 5th ed. 2017	2018	Paperback	2		
5	9781441947420	1441947426	Bent, A. J.; Bennion, E.B.; Bamford, G.S.T.	Technology of Cake Making, The	Springer-Verlag New York Inc.	Softcover reprint of hardcover 6th ed. 1997	2010	Paperback	1		
6	9781138740860	1138740861	Badiru, Adedeji B.	Project Management: Systems, Principles, and Applications, Second Edition	CRC Press	2nd New edition	2019	Hardback	1		
7	9781641721455	1641721456	Harrington, Caroline	Introduction to Floriculture	Larsen and Keller Education		2019	Hardback	1		
8	9780123985309	0123985307	Singh	Introduction to Food Engineering	Academic Press Inc	5th edition	2013	Hardback	2		
9	9781439881972	1439881979	Barker, Allen V.; Pilbeam, David J.	Handbook of Plant Nutrition	CRC Press Inc	2nd New edition	2015	Hardback	1		
10	9781402045806	1402045808	Cooke, B. Michael; Jones, D.	Epidemiology of Plant Diseases, The	Springer-Verlag New York Inc.	2nd ed. 2006	2006	Paperback	2		

			Gareth; Kaye, Bernard								
11	9780815341215	0815341210	Bowsher, Caroline; Steer, Martin; Tobin, Alyson K.	Plant Biochemistry	CRC Press Inc		2008	Paperback	2		
12	9781771887007	1771887001	Barman, Kalyan; Sharma, Swati; Siddiqui, Mohammed Wasim	Emerging Postharvest Treatment of Fruits and Vegetables	Apple Academic Press Inc.		2018	Hardback	1		
13	9781118810316	1118810317	Chandan, Ramesh C.; Kilara, Arun; Shah, Nagendra P.	Dairy Processing and Quality Assurance	John Wiley & Sons Inc	2nd Edition	2015	Hardback	1		
14	9789176111321		Bylund, Gösta	Dairy Processing Handbook	Tetra Pak Processing Systems AB				1		
15	9781605357454	1605357456	Taiz, Lincoln; Zeiger, Eduardo; Moller, Ian M.; Murphy, Angus	Plant Physiology and Development	Oxford University Press Inc	6th Revised edition	2018	Paperback	2		
16	9780367399375	0367399377	Rechcigl, Jack E.; Rechcigl, Nancy A.	Insect Pest Management: Techniques for Environmental Protection	CRC Press		2019	Paperback	2		
17	9780125870559	0125870558	Rice, Elroy L.	Allelopathy	Academic Press Inc	2nd edition	1984	Hardback	2		
18	9781440842801	1440842809	Gastel, Barbara; Day, Robert A.	How to Write and Publish a Scientific Paper, 8th Edition	Greenwood Publishing Group Inc	8th Revised edition	2016	Paperback	2		
19	9780815344643	0815344643	Alberts, Bruce	Molecular Biology of the Cell	Garland Publishing Inc	6th New edition	2014	Paperback	1		
20	9789380012926		Mathur, Manish; Mawar, Ritu	Plant Disease Epidemiology	Studium Press	The WorldCat page for this book didn't quote back the OCLC. Please double-check.			2		

21	9781936572502	1936572508	Chernev, Alexander; Kotler, Philip	Strategic Marketing Management	Cerebellum Press	9th ed.	2018	Paperback	2		
22	9781107037359	1107037352	Carr, M. K. V.	Advances in Irrigation Agronomy: Fruit Crops	Cambridge University Press		2014	Hardback	1		
23	9781441982780	1441982787	Alley, Michael	Craft of Scientific Presentations, The : Critical Steps to Succeed and Critical Errors to Avoid	Springer-Verlag New York Inc.	2nd ed. 2013	2011	Paperback	2		
24	9788123918372	8123918372	Jaiswal, P. K.	High-Performance Thin-Layer Chromatography in Food Analysis	CBS Publishers & Distributors		2010	Hardback	2		
25	9789387973138	9387973131	Nema, P. K.	Unit Operations in Food Engineering					1		
26	9783319271668	3319271660	Pruzan, Peter	Research Methodology: The Aims, Practices and Ethics of Science	Springer International Publishing AG	1st ed. 2016	2016	Hardback	1		
27	9781337119917	1337119911	Brase, Charles Henry; Brase, Corrinne Pellillo	Understandable Statistics: Concepts and Methods	CENGAGE Learning Custom Publishing	12th edition	2016	Hardback	2		
28	9781845938154	1845938151	Albrigo, L.G.	Citrus	CABI Publishing	2nd edition	2012	Paperback	2		
29	9781544318899	1544318898	Aldrich, James O.	Using IBM SPSS Statistics: An Interactive Hands-On Approach	SAGE Publications Inc	3rd Revised edition	2019	Paperback	2		
30	9781138593145	1138593141	Pagano, Marcello; Gauvreau, Kimberlee	Principles of Biostatistics	CRC Press	2nd New edition	2018	Hardback	1		
31	9780521279598	0521279593	Jones, Hamlyn G.	Plants and Microclimate: A Quantitative Approach to Environmental Plant Physiology	Cambridge University Press	3rd Revised edition	2013	Paperback	2		
32	9781119586081	1119586089	Meredith, Jack R.; Mantel, Samuel J., Jr.; Shafer, Scott M.	Project Management: A Managerial Approach	John Wiley & Sons Inc	10th Edition, EMEA Edition	2019	Paperback	2		

33	9781845935016	1845935012	Penman, David; Chapman, R.; Jackson, David; Thiele, Graham; Lyford, Peter; Atkinson, William; Looney, Norman; Edwards, Roy; Morley-Bunker, Michael; Palmer, John	Temperate and Subtropical Fruit Production	CABI Publishing	3rd edition	2010	Paperback	2		
34	9781849739603	1849739609	Adams, Martin Ray; Moss, Maurice O.; McClure, Peter	Food Microbiology	Royal Society of Chemistry	1st revision of 4th New edition	2015	Hardback	2		
35	9781138937345	1138937347	Nicholas, John M.; Steyn, Herman	Project Management for Engineering, Business and Technology	Routledge	5th New edition	2016	Paperback	2		
36	9781466564435	1466564431	Ray, Bibek; Bhunia, Arun	Fundamental Food Microbiology	CRC Press Inc	5th New edition	2013	Hardback	2		
37	9788122427431	812242743X	Chandrasekaran, B.	Textbook of Agronomy	New Age International Pvt Ltd Publishers		2009	Hardback	2		
38	9780123847270	0123847273	Davis, Martha; Davis, Kaaron Joann; Dunagan, Marion	Scientific Papers and Presentations	Academic Press Inc	3rd edition	2012	Paperback	2		
39	9789386800022		Aneja, K R	Modern Food Microbiology	Medtech A division of scientific international				2		
40	9788120322202	8120322207	L, Kohls Richard	Marketing of Agricultural Products	Prentice-Hall of India Pvt.Ltd	9th edition		Paperback	1		
41	9781890871680	1890871680	Rhodes, V.James	Agricultural Marketing System, The	Holcomb Hathaway, Incorporated	6th edition	2006	Paperback	1		
42	9780977348992	0977348997	Tozer, Frank	New Vegetable Growers Handbook, The : A Users Manual for the Vegetable Garden	Green Man Publishing		2013	Paperback	1		

43	9781461576877	1461576873	Pearson, A. M.; Gillett, T. A.	Processed Meats	Springer-Verlag New York Inc.	3rd Revised edition	2012	Paperback	2		
44	9781466572249	1466572248	Bender, David A.	Introduction to Nutrition and Metabolism	CRC Press Inc	5th New edition	2014	Paperback	2		
45	9781305945821	1305945824	Wehrle, Kathy; Roth, Ruth A.	Nutrition & Diet Therapy	CENGAGE Learning Custom Publishing	12th edition	2016	Paperback	2		
46	9781337392693	1337392693	Whitney, Eleanor Noss; Rolfes, Sharon Rady	Understanding Nutrition	CENGAGE Learning Custom Publishing	15th edition	2017	Hardback	1		
47	9781405178761	1405178760	Smith, Jim; Charter, Edward	Functional Food Product Development	Wiley-Blackwell (an imprint of John Wiley & Sons Ltd)		2010	Hardback	1		
48	9780123737168	0123737168	Gacula, Maximo C.; Singh, Jagbir; Bi, Jian; Altan, Stan	Statistical Methods in Food and Consumer Research	Academic Press Inc	2nd edition	2008	Hardback	2		
49	9781621820413	1621820416	Glass, David J	Experimental Design for Biologists (Revised)	Cold Spring Harbor Laboratory Press,U.S.	2nd Revised ed.	2014	Hardback	2		
50	9781632397836	1632397838	Doy, Shirley	Crop Production: Principles and Practices	Callisto Reference		2017	Hardback	1		
51	9783527332533	3527332537	Wintgens, Jean Nicolas	Coffee: Growing, Processing, Sustainable Production	Wiley-VCH Verlag GmbH	2nd, Revised Edition	2012	Paperback	1		
52	9781466503878	1466503874	Beyl, Caula A.; Trigiano, Robert N.	Plant Propagation Concepts and Laboratory Exercises	CRC Press Inc	2nd New edition	2014	Mixed media product	1		
53	9781292020884	1292020881	Hartmann, Hudson T.; Kester, Dale E.; Davies, Fred T.; Geneve, Robert L.	Hartmann & Kester's Plant Propagation: Pearson New International Edition: Principles and Practices	Pearson Education Limited	8th edition	2013	Paperback	2		
54	9789384588441	938458844X	Sharma, Vinay; Alam, Afroz	Plant Tissue Culture	I K International Publishing House Pvt. Ltd		2015	Paperback	2		

55	9781316607916	1316607917	Gustavii, Bjorn	How to Write and Illustrate a Scientific Paper	Cambridge University Press	3rd Revised edition	2017	Paperback	2		
56	9781780645681	1780645686	Friedrich, Theodor; Mkomwa, Saidi; Kassam, Amir H.; Blignaut, J. N.; Boulal, H.; Bunch, Roland; Bunderson, Trent W.; Dennis, Dennis; Gama, Mphatso; Jere, Zwide D.	Conservation Agriculture for Africa: Building Resilient Farming Systems in a Changing Climate	CABI Publishing		2016	Hardback	1		
57	9783319859187	3319859188	Mal, Suraj; Singh, R.B.; Huggel, Christian	Climate Change, Extreme Events and Disaster Risk Reduction: Towards Sustainable Development Goals	Springer International Publishing AG		2018	Paperback	1		
58	9783319828893	3319828894	Uitto, Juha I.; Puri, Jyotsna; van den Berg, Rob D.	Evaluating Climate Change Action for Sustainable Development	Springer International Publishing AG	Softcover reprint of the original 1st ed. 2017	2018	Paperback	2		
59	9781138258723	1138258725	Akroyd, H. David	Agriculture and Rural Development Planning: A Process in Transition	Routledge		2017	Paperback	2		
60	9789351509981	9351509982	Singh, Katar; Shishodia, Anil	Rural Development: Principles, Policies, and Management	SAGE India	4th Revised edition	2016	Paperback	2		
61	9780357045435	0357045432	Anderson, David; Sweeney, Dennis; Williams, Thomas; Fry, Michael; Ohlmann, Jeffrey; Camm, Jeffrey; Cochran, James	Essentials of Statistics for Business & Economics	CENGAGE Learning Custom Publishing	9th edition	2019	Hardback	1		

62	9781285866314	1285866312	Ohlmann, Jeffrey; Cochran, James; Fry, Michael; Camm, Jeffrey D.; Anderson, David; Williams, Thomas; Sweeney, Dennis	Quantitative Methods for Business	Cengage Learning, Inc	13th edition	2015	Hardback	2		
63	9780262035446	0262035448	Munoz-Garcia, Felix	Advanced Microeconomic Theory: An Intuitive Approach with Examples	MIT Press		2017	Hardback	1		
64	9783642439360	3642439365	Rasmussen, Svend	Production Economics: The Basic Theory of Production Optimisation	Springer-Verlag Berlin and Heidelberg GmbH & Co. K	2nd ed. 2013	2014	Paperback	2		
65	9781138885318	1138885312	Janvry, Alain de; Sadoulet, Elisabeth	Development Economics: Theory and practice	Routledge		2015	Paperback	2		
66	9781305505797	1305505794	Nicholson, Walter; Snyder, Christopher	Microeconomic Theory: Basic Principles and Extensions	CENGAGE Learning Custom Publishing	12th edition	2016	Hardback	2		
67	9781292264455	1292264454	Stock, James H.; Watson, Mark W.	Introduction to Econometrics, Global Edition	Pearson Education Limited	4th edition	2019	Paperback	2		
68	9780071333450	0071333452	Gujarati, Damodar; Porter, Dawn C.; Gunasekar, Sangeetha	Basic Econometrics	McGraw-Hill Inc.,US		2011	Paperback	1		
69	9781292000183	129200018X	Hubbard, R. Glenn; O'Brien, Anthony P.	Money, Banking and the Financial System, International Edition	Pearson Education Limited	2nd edition	2013	Paperback	2		
70	9781292268859	1292268859	Mishkin, Frederic S.	Economics of Money, Banking and Financial Markets, Global Edition, The	Pearson Education Limited	12th edition	2018	Paperback	2		
71	9780231172592	0231172591	Kurz, Heinz; Riemer, Jeremiah	Economic Thought: A Brief History	Columbia University Press		2017	Paperback	2		
72	9780765625984	0765625989	Hunt, E. K.; Lautzenheiser, Mark	History of Economic Thought: A Critical Perspective	Routledge	3rd New edition	2011	Hardback	1		

73	9781478606383		Ekelund, Robert B; Hébert, Robert F	History Of Economic Theory & Method, A	Long Grove, Illinois : Waveland Press,		2014		1		
74	9780199582006	0199582009	McCann, Philip	Modern Urban and Regional Economics	Oxford University Press	2nd Revised edition	2013	Paperback	2		
75	9781260084498	1260084493	O'Sullivan, Arthur	ISE Urban Economics	McGraw-Hill Education	9th edition	2018	Paperback	2		
76	9780393919172	039391917X	Jones, Charles I.; Vollrath, Dietrich	Introduction to Economic Growth	WW Norton & Co	3rd Revised edition	2013	Paperback	1		
77	9781260565522	1260565521	Borjas, George J.	ISE Labor Economics	McGraw-Hill Education	8th edition	2019	Paperback	2		
78	9780134531984	0134531981	Miller, Roger LeRoy; Benjamin, Daniel K.; North, Douglass C.	Economics of Public Issues	Pearson	20th edition	2017	Paperback	2		
79	9780262018692	0262018691	Hindriks, Jean; Myles, Gareth D.	Intermediate Public Economics	MIT Press	second edition	2013	Hardback	2		
80	9789814723640	9814723649	Alsuwaiyel, M. H.	Algorithms: Design Techniques And Analysis (Revised Edition)	World Scientific Publishing Co Pte Ltd	Revised edition	2016	Hardback	1		
81	9789332582699	9332582696	Sommerville, Ian	Software Engineering	Pearson Education India	10th Revised edition	2017	Paperback	2		
82	9788131760628	8131760626	Pfleeger, Shari Lawrence; Atlee, Joanne M.	Software Engineering: Theory and Practice	Pearson Education India	4th edition		Paperback	2		
83	9789380016658	9380016654	Walia, Ekta	Operating System Concepts	Khanna Publishers	2nd edition	2015	Paperback	2		
84	9781292214290	1292214295	Stallings, William	Operating Systems: Internals and Design Principles, Global Edition [PACK OF 1x2]	Pearson Education Limited	9th edition	2017	Mixed media product	2		
85	9781337627900	1337627909	Coronel, Carlos; Morris, Steven	Database Systems: Design, Implementation, & Management	CENGAGE Learning Custom Publishing	13th edition	2018	Hardback	1		
86	9781292061184	1292061189	Connolly, Thomas; Begg, Carolyn	Database Systems: A Practical Approach to Design, Implementation, and	Pearson Education Limited	6th edition	2014	Mixed media product	2		

				Management, Global Edition [PACK OF 1x2]							
87	9781260084504	1260084507	Silberschatz, Abraham; Korth, Henry F.; Sudarshan, S.	ISE Database System Concepts	McGraw-Hill Education	7th edition	2019	Paperback	2		
88	9781441953261	1441953264	Anandalingam, G.; Raghavan, S.	Telecommunications Network Design and Management	Springer-Verlag New York Inc.	Softcover reprint of hardcover 1st ed. 2003	2010	Paperback	1		
89	9780471546009	0471546003	Niven, Ivan; Zuckerman, Herbert S.; Montgomery, Hugh L.; Montgomery, H.L.	Introduction to the Theory of Numbers, An	John Wiley and Sons (WIE)	International 2 Revised ed	1991	Paperback	1		
90	9781942270836	1942270836	Musa, Sarhan M.	Network Security and Cryptography	Mercury Learning & Information		2016	Paperback	2		
91	9780072976045	0072976047	Carr, Houston H.; Snyder, Charles	Data Communications and Network Security	McGraw-Hill Professional		2006	Hardback	1		
92	9788182830271	8182830273	Kumar, Manoj	Cryptography & Network Security	Krishna Prakashan Media	3rd edition		Paperback	1		
93	9780198848486	019884848X	Keane, Adrian; McKeown, Paul	Modern Law of Evidence, The	Oxford University Press	13th Revised edition	2020	Paperback	2		
94	9781107020337	1107020336	Monaghan, Nicola	Law of Evidence	Cambridge University Press		2015	Hardback	2		
95	9781634602983	1634602986	Niehoff, Leonard	Evidence Law	LEG Inc. (dba West Academic Publishing)		2016	Paperback	2		
96	9789386314710		Prasad, Vishnu; (engineer), (Software	Wireless and mobile network architectures	Random Publications				2		
97	9780198068914	0198068913	Kamal, Devi	Mobile Computing	OUP India	2nd Revised edition	2011	Paperback	2		
98	9781441919212	144191921X	Dandamudi, Sivarama P.	Introduction to Assembly Language Programming: For	Springer-Verlag New York Inc.	Softcover reprint of hardcover 2nd ed. 2005	2010	Paperback	2		

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99	9781292061214	1292061219	Irvine, Kip R.	Assembly Language for x86 Processors, Global Edition	Pearson Education Limited	7th edition	2014	Paperback	2		
100	9780131420441	0131420445	Britton, Robert	MIPS Assembly Language Programming	Pearson		2003	Paperback	2		
101	9781259060922	1259060926	Tokheim, Roger L.	Digital Electronics: Principles and Applications	McGraw-Hill Education	8th edition	2013	Paperback	2		
102	9781337568944	1337568945	Nelson, Bill; Phillips, Amelia; Steuart, Christopher	Guide to Computer Forensics and Investigations	CENGAGE Learning Custom Publishing	6th edition	2018	Paperback	1		
103	9780128016350	0128016353	Sammons, John	Basics of Digital Forensics, The : The Primer for Getting Started in Digital Forensics	Syngress Media,U.S.	2nd edition	2014	Paperback	2		
104	9780128007440	0128007443	Andress, Jason	Basics of Information Security, The : Understanding the Fundamentals of InfoSec in Theory and Practice	Syngress Media,U.S.	2nd edition	2014	Paperback	2		
105	9781597499965	159749996X	Johnson, Leighton	Computer Incident Response and Forensics Team Management: Conducting a Successful Incident Response	Syngress Media,U.S.		2013	Paperback	2		
106	9781292303178	1292303174	Laudon, Kenneth C.; Traver, Carol Guercio	E-Commerce 2019: Business, Technology and Society, Global Edition	Pearson Education Limited	15th edition	2019	Paperback	2		
107	9781137328021	1137328029	Robinson, Stewart	Simulation: The Practice of Model Development and Use	Red Globe Press	2nd ed. 2014	2014	Paperback	2		
108	9788121920599	8121920590	Hira, D. S.	System Simulation	S Chand & Co Ltd		2010	Paperback	2		

109	9781259254383	1259254380	Law	Simulation Modeling and Analysis	McGraw-Hill Education	5th edition	2014	Paperback	2		
110	9781305867819	1305867815	Schneider, Gary	Electronic Commerce	CENGAGE Learning Custom Publishing	12th edition	2016	Paperback	2		
111	9780134277554	0134277554	Nemeth, Evi; Snyder, Garth; Hein, Trent R.; Whaley, Ben; Mackin, Dan	UNIX and Linux System Administration Handbook	Addison-Wesley Educational Publishers Inc	5th edition	2017	Paperback	2		
112	9781119578888	1119578884	Negus, Christopher	Linux Bible	John Wiley & Sons Inc	10th Edition	2020	Paperback	2		
113	9781788990547	1788990544	Rothman, Denis	Artificial Intelligence By Example: Develop machine intelligence from scratch using real artificial intelligence use cases	Packt Publishing Limited		2018	Paperback	2		
114	9780763773373	0763773379	Jones, M. Tim	Artificial Intelligence: A Systems Approach	Jones and Bartlett Publishers, Inc		2008	Hardback	1		
115	9781447124153	1447124154	Elser, Amy; Birman, Kenneth P.	Guide to Reliable Distributed Systems: Building High-Assurance Applications and Cloud-Hosted Services	Springer London Ltd	2012 ed.	2012	Hardback	2		
116	9781530281756	153028175X	Van Steen, Maarten; Tanenbaum, Andrew S	Distributed Systems: Principles and Paradigms	Createspace Independent Publishing Platform		2016	Paperback	2		
117	9780321712332	0321712331	Bishop, Matt	Computer Security: Art and Science	Addison-Wesley Educational Publishers Inc	2nd edition	2017	Hardback	2		
118	9781285060422	1285060423	Gregory, Peter H.	CISSP Guide to Security Essentials	Cengage Learning, Inc	2nd edition	2014	Paperback	2		
119	9781466567009	1466567007	Zhou, Xiangyun; Song, Lingyang; Zhang, Yan	Physical Layer Security in Wireless Communications	CRC Press Inc		2013	Hardback	2		
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124	9781482229394	1482229390	Marschner, Steve; Shirley, Peter	Fundamentals of Computer Graphics	Apple Academic Press Inc.	4th New edition	2015	Hardback	1		
125	9781292019345	1292019344	Angel, Edward; Shreiner, Dave	Interactive Computer Graphics with WebGL, Global Edition	Pearson Education Limited	7th edition	2014	Paperback	2		
126	9783319987330	331998733X	Obaidat, Mohammad S.; Traore, Issa; Woungang, Isaac	Biometric-Based Physical and Cybersecurity Systems	Springer International Publishing AG	1st ed. 2019	2018	Hardback	1		
127	9780273768593	027376859X	Baase, Sara	Gift of Fire: Social, Legal, and Ethical Issues for Computing and the Internet: International Edition, A	Pearson Education Limited	4th edition	2012	Paperback	2		
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131	9780534390976	0534390978	Schneider, G. Michael	Invitation to Computer Science: C++ Version	Brooks/Cole	3rd edition	2004	Paperback	1		

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250	9780415748049	0415748046	Croucher, Stephen M.	Understanding Communication Theory: A Beginner's Guide	Routledge		2016		Paperback	2		
251			Arege, Timothy	Kielezi cha Tungo.						3		
252			Habwe, John na Karanja, Peter	Misingi ya Sarufi ya Kiswahili. Nairobi. Phoenix Publishers.						3		
253			Mgullu, Richard	Mtalaa wa Isimu.						3		
254	9789966497499	9966497498	Mgullu, Richard S	Mtalaa Wa Isimu: Fonetiki, Fonolojia Na Mofolojia YA Kiswahili	Longhorn Publishers		1999		Book	3		
255			Mbaabu, Ileri.	Historia ya Usanifishaji wa Kiswahili.						3		
256	9780416108705	0416108709	Whiteley, Wilfred	Swahili: The Rise of a National Language	Methuen young books		1969		Paperback	3		

257			Abedi, A. K	Sheria za Kutunga Mashairi na Diwani ya Amri. Nairobi.					3		
258			Mohamed, S. A	Mbinu na Mazoezi ya Ushairi.					3		
259			Kitsao, J.	Mbinu za Uandishi. Nairobi.					3		
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261) Misingi ya Nadharia ya Fasihi ya Kiswahili.					3		
262			Mlacha, S.A.K. & Madumulla, J.	Riwaya ya Kiswahili					3		
263			Kandagor, M., Obuchi, S. M., Mwanakombo, N.						3		
264			Mulokozi, M. M.	Utangulizi wa fasihi ya Kiswahili: Kozi za fasihi vyuoni na vyuo vikuu.					3		
265			Murunga, F., Wanyonyi, W. D., & Biwott, K. A.	Dafina ya fasihi simulizi: Vipera na mbinu za ufundishaji. Eldoret					3		
266	9789966221575	9966221573	Njogu, Kimani; Chimera, Rocha	Ufundishaji	African Books Collective		2001	Book	3		
267			Omari, S., & Samwel, M	Fasihi, lugha na utamaduni wa Kiswahili na kiafrika: Kwa heshima ya Prof. M.M. Mulokozi.					3		
268			Simiyu, W. F.	Kitovu cha fasihi simulizi kwa shule, vyuo na ndaki. Nairobi :					3		
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270			King'ei, K.	Taaluma Ya Uandishi					3		

271			Obuchi, S. M., & Sangili, N. K. N.	Taaluma ya maana: Semantiki na pragmatiki					3		
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276	9780262042772	0262042770	Altshuler, Daniel; Parsons, Terence; Schwarzschild, Roger	Course in Semantics, A	MIT Press		2019	Hardback	2		
277	9781118430163	1118430166	Saeed, John I.	Semantics	John Wiley & Sons Inc	4th Edition	2015	Paperback	2		
278	9781847065025	1847065023	Bailey, Richard	Physical Education for Learning: A Guide for Secondary Schools	Continuum International Publishing Group Ltd.		2010	Paperback	2		
279	9781450441421	1450441424	Tomporowski, Phillip D.; McCullick, Bryan A.; Pesce, Caterina	Enhancing Children's Cognition With Physical Activity Games	Human Kinetics Publishers		2015	Paperback	2		
280	9780697130082	0697130088	Bowers, Richard; Fox, Edward	Sports Physiology (Cloth Verison)	Brown (William C.) Co ,U.S.	3rd edition	1992	Hardback	3		
281	9781451193831	1451193831	McArdle, William D.; Katch, Frank I.; Katch, Victor L.	Exercise Physiology: Nutrition, Energy, and Human Performance	Lippincott Williams and Wilkins	Eighth, International Edition	2014	Hardback	2		
282	9781496323187	1496323181	Plowman, Sharon; Smith, Denise	Exercise Physiology for Health Fitness and Performance	Lippincott Williams and Wilkins	5th edition	2017	Hardback	2		
283	9780756609559	0756609550	McKay, Rob; McKay, Kathy	Learn to Swim: Step-By-Step Water Confidence and Safety Skills for Babies and Young Children	Dorling Kindersley		2005	Paperback	3		

284	9781450402132	1450402135	Worsnop, Simon	Rugby Games & Drills	Human Kinetics Publishers		2011	Paperback	3		
285	9780762741021	0762741023	Forgey, William W.	Wilderness Medical Society Practice Guidelines for Wilderness Emergency Care	Falcon Guides	Fifth Edition	2006	Paperback	2		
286	9780582325920	0582325927	Warburton, Annie O.	Basic Music Knowledge	Cambridge University Press		1967	Paperback	3		
287	9780155435537	0155435531	Lynn, Theodore A	Lynn Introductory Musicianship 3e OBE/R	Thomson Learning	3rd ed.	1988	Paperback	3		
288	9780205118335	020511833X	Henry, Earl; Snodgrass, Jennifer; Piagentini, Susan	Fundamentals of Music: Rudiments, Musicianship, and Composition	Pearson	6th Revised ed.	2012	Paperback	3		
289	9780393668155	0393668150	Burkholder, J. Peter; Grout, Donald Jay; Palisca, Claude V.	History of Western Music, A	WW Norton & Co	Tenth International Student Edition	2019	Paperback	1		
290	9781853398841	1853398845	Carter, Richard C.	Water, Sanitation and Hygiene in Humanitarian Contexts: Reflections on current practice	Practical Action Publishing		2015	Paperback	2		
291	9781544155548	1544155549	Danga, Benjamin O; Awuor, Johnos; Afullo, Augustine O	Monitoring and evaluation practice in Water, sanitation and Hygiene (WASH): Practical Baseline, Mid and End line Evaluation examples from Kenya and East Africa	Createspace Independent Publishing Platform		2017	Paperback	2		
292	9781498737746	1498737749	Kumar, Sunil	Municipal Solid Waste Management in Developing Countries	Productivity Press		2016	Hardback	1		
293	9781482248142	148224814X	Epstein, Eliot	Disposal and Management of Solid Waste: Pathogens and Diseases	Apple Academic Press Inc.		2015	Hardback	2		
294	9781912141005	1912141000	Michie, Susan; Atkins, Lou; West, Robert	Behaviour Change Wheel, The : A Guide	Silverback Publishing		2014	Paperback	2		

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295	9781138953680	1138953687	Chan, Emily Ying Yang	Public Health Humanitarian Responses to Natural Disasters	Routledge		2017	Hardback	1		
296	9781788530163	1788530160	Myers, Jamie; Cavill, Sue; Musyoki, Samuel; Pasteur, Katherine; Stevens, Lucy	Innovations for Urban Sanitation: Adapting community-led approaches	Practical Action Publishing		2018	Hardback	2		
297	9783906484570	3906484572	Tilley E	Compendium of sanitation systems and technologies.					3		
298	9781138687172	1138687170	Vliet, Bas van; Buuren, Joost van; Mgana, Shabaan	Urban Waste and Sanitation Services for Sustainable Development: Harnessing Social and Technical Diversity in East Africa	Routledge		2016	Paperback	2		
299	9788132239000	8132239008	Nath, K..J.; Sharma, Vinod Prakash	Water and Sanitation in the New Millennium	Springer, India, Private Ltd	Softcover reprint of the original 1st ed. 2017	2018	Paperback	1		
300	9781498750585	1498750583	Butler, David; James Digman, Christopher; Makropoulos, Christos; Davies, John W.	Urban Drainage	Productivity Press	4th New edition	2018	Paperback	2		
301	9781138546547	1138546542	Norman, Emma S.; Cook, Christina	Negotiating Water Governance: Why the Politics of Scale Matter	Routledge		2018	Paperback	2		
302	9781844070046	1844070042		Water and Sanitation in the World's Cities: Local Action for Global Goals	Earthscan Ltd		2003	Paperback	2		
303	9780821384572	0821384570	Banerjee, Sudeshna Ghosh; Morella, Elvira	Africa's Water and Sanitation Infrastructure	World Bank Publications		2011	Paperback	2		

304	9781843393672	1843393670	OECD: Organisation for Economic Co- Operation and Development	Innovative Financing Mechanisms for the Water Sector	IWA Publishing		2010	Paperback	2		
305	9781496379795	1496379799	Fischbach, Frances; Fischbach, Margaret	Fischbach's A Manual of Laboratory and Diagnostic Tests	Lippincott Williams and Wilkins	Tenth, International Edition	2017	Paperback	2		
306	9780873894913	087389491X	Singer, Donald C.	Laboratory Quality Handbook of Best Practices and Relevant Regulations, A	ASQ Quality Press		2001	Hardback	3		
307	9781119547341	1119547342	O'Neal-McElrath, Tori; Kanter, Lynn; Jenkins English, Lynn	Winning Grants Step by Step: The Complete Workbook for Planning, Developing, and Writing Successful Proposals	John Wiley & Sons Inc	5th Edition	2019	Paperback	2		
308	9781506386768	1506386768	Creswell, John W.; Creswell, J. David	Research Design: Qualitative, Quantitative, and Mixed Methods Approaches	SAGE Publications Inc	5th Revised edition	2018	Paperback	2		
309	9781464187445	1464187444	Lodish, Harvey; Berk, Arnold; Kaiser, Chris A.; Amon, Angelika; Ploegh, Hidde; Bretscher, Anthony; Krieger, Monty; Martin, Kelsey C.	Molecular Cell Biology	W.H.Freeman & Co Ltd	8th Revised edition	2016	Hardback	2		
310	9781319308315	1319308317	Pierce, Benjamin	Genetics: A Conceptual Approach	W.H.Freeman & Co Ltd	7th ed. 2020	2020	Paperback	2		
311	9781118875896	1118875893	Snustad, D. Peter; Simmons, Michael J.	Principles of Genetics	John Wiley & Sons Inc	7th Edition	2015	Loose-leaf	3		
312	9780198784197	0198784198	Wyatt, Jonathan P.; Taylor, Robert G.; de Wit, Kerstin; Hotton, Emily J.	Oxford Handbook of Emergency Medicine	Oxford University Press	5th Revised edition	2020	Paperback	2		

313	9781464126109	1464126100	Berg, Jeremy M.; Tymoczko, John L.; Gatto, Gregory J.	Biochemistry	W.H.Freeman & Co Ltd	8th Revised edition	2015	Hardback	2		
314	9781605473024	1605473022	Lieberman	Lippincott's Illustrated Q&A Review of Biochemistry	Lippincott Williams and Wilkins		2009	Paperback	2		
315	9781119248682	111924868X	Rae, Peter; Crane, Mike; Pattenden, Rebecca	Clinical Biochemistry	Wiley-Blackwell	10th Edition	2017	Paperback	2		
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317	9781975138783	1975138783	Agur, Anne M. R.; Dalley II, Arthur F.	Grant's Atlas of Anatomy	Wolters Kluwer Health	Fifteenth, International Edition	2020	Paperback	2		
318	9780134806358	0134806352	Marieb, Elaine N.; Smith, Lori A.	Human Anatomy & Physiology Laboratory Manual, Main Version	Pearson	12th edition	2018	Paperback	1		
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320	9780702066283	0702066281	Van Rooyen, Dalena; Jordan, Portia Janine	Foundations of Nursing Practice: Fundamentals of Holistic Care African Edition	Mosby	2nd Revised edition	2013	Paperback	2		
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322	9788184488401	8184488408	Gupte, Satish	Short Textbook of Medical Microbiology, The : (including Parasitology)	Jaypee Brothers Medical Publishers		2010	Paperback	2		

323	9780702067402	0702067407	Glynn, Dr. Michael; Drake, Professor William M.	Hutchison's Clinical Methods International Edition: An Integrated Approach to Clinical Practice	Elsevier Health Sciences	24th Revised edition	2017	Paperback	2		
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325	9780323673211	032367321X	Tres; Kierszenbaum, Abraham L.	Histology and Cell Biology: An Introduction to Pathology	Elsevier - Health Sciences Division	5th Revised edition	2019	Paperback	2		
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329	9781260092820	1260092828	Shier, David; Butler, Jackie; Lewis, Ricki	ISE Hole's Human Anatomy & Physiology	McGraw-Hill Education	15th edition	2018	Paperback	2		
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331	9780803675797	0803675798	Leventhal, Ruth; Cheadle, Russell F.	Medical Parasitology: A Self-Instructional Text	F.A. Davis Company	7th Revised edition	2019	Paperback	2		
332	9780071326414	0071326413	Roberts, Larry S.; Janovy, John; Nadler, Steve	Foundations of Parasitology	McGraw Hill Higher Education	9th edition	2013	Paperback	2		
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339	9781284036015	1284036014	Gerstman, B. Burt	Basic Biostatistics	Jones and Bartlett Publishers, Inc	2nd Revised edition	2014	Hardback	2		
340	9788120345201	8120345207	Rao, R.	Introduction to Biostatistics and Research Methods	PHI Learning	5th Revised edition	2012	Paperback	2		
341	9781284108194	1284108198	Sullivan, Lisa	Essentials Of Biostatistics In Public Health	Jones and Bartlett Publishers, Inc	3rd Revised edition	2017	Hardback	2		
342	9789352703104	9352703103	Banerjee, Bratati	Mahajan's Methods in Biostatistics for Medical Students and Research Workers	Jaypee Brothers Medical Publishers	9th Revised edition	2018	Paperback	3		
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345	9781975106706	1975106709	Whalen, Karen	Lippincott Illustrated Reviews: Pharmacology	Wolters Kluwer Health	Seventh, International Edition	2018	Paperback	2		
346	9781259862595	1259862593	Kamienski, Mary; Keogh, Jim	Pharmacology Demystified, Second Edition	McGraw-Hill Education	2nd edition	2017	Paperback	2		
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349	9788184487787	8184487789	Harsh, Mohan	Pathology Quick Review and MCQS	Jaypee Brothers Medical Publishers			Paperback	3		
350	9781259641152	1259641155	Katzung, Bertram G.	Basic and Clinical Pharmacology	McGraw-Hill Education	14th edition	2017	Paperback	2		
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352	9781496398246	1496398246	Lippincott Williams & Wilkins	Pathophysiology Made Incredibly Easy	Lippincott Williams and Wilkins	6th edition	2018	Paperback	2		
353	9780702070273	0702070270	Ralston, Stuart H.; Penman, Ian D; Strachan, Mark W J; Hobson, Richard	Davidson's Principles and Practice of Medicine International Edition	Elsevier Health Sciences	23rd Revised edition	2018	Paperback	2		
354	9780702078699	0702078697	Waterhouse; Randall; Feather, Adam	Kumar and Clark's Clinical Medicine	Elsevier Health Sciences	10th Revised edition	2020	Paperback	2		
355	9781259834967	1259834964	Jameson, J. Larry; Fauci, Anthony S.; Kasper, Dennis L.; Hauser, Stephen L.; Longo, Dan L.; Loscalzo, Joseph	Harrison's Principles of Internal Medicine, Twentieth Edition (Vol.1 & Vol.2)	McGraw-Hill Education	20th edition	2018	Hardback	1		
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358	9780198725312	0198725310	Corbridge, Rogan; Steventon, Nicholas	Oxford Handbook of ENT and Head and Neck Surgery	Oxford University Press	3rd Revised edition	2019	Paperback	2		
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368	9783319998510	331999851X	Jeske, Arthur H.	Contemporary Dental Pharmacology: Evidence-Based Considerations	Springer International Publishing AG	1st ed. 2019	2019	Hardback	1		

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397	9780821378885	0821378880	Peters, David H.; El-Saharty, Sameh; Siadat, Banafsheh; Janovsky, Katja	Improving Health Service Delivery in Developing Countries: From Evidence to Action	World Bank Publications		2009	Paperback	2		
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399	9781447144731	1447144732	Shortliffe, Edward H.; Cimino, James J.	Biomedical Informatics: Computer Applications in Health Care and Biomedicine	Springer London Ltd	4th ed. 2014	2013	Hardback	2		
400	9781975136376	1975136373	Cohen, Barbara Janson; Jones, Shirley A	Medical Terminology: An Illustrated Guide	Wolters Kluwer Health	9th Revised edition	2020	Hardback	2		
401	9781305634350	1305634357	Schroeder, Carol; Schroeder, Carol; Ehrlich, Laura; Schroeder, Carol; Ehrlich, Laura	Medical Terminology for Health Professions, Spiral bound Version	CENGAGE Learning Custom Publishing	8th edition	2015	Spiral bound	2		
402	9781975140984	1975140982	Fletcher, Grant S.	Clinical Epidemiology	Wolters Kluwer Health	Sixth, International Edition	2020	Paperback	2		

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404	9781319035457	1319035450	Barnet, Sylvan; Bedau, Hugo; O'Hara, John	Critical Thinking, Reading and Writing: A Brief Guide to Argument	Bedford Books	9th ed.	2016	Paperback	1		
405	9781284108415	1284108414	McKenzie, James F.; Pinger, Robert R.; Seabert, Denise M.	Introduction to Community & Public Health, An	Jones and Bartlett Publishers, Inc	9th Revised edition	2016	Hardback	2		
406	9780729542579	0729542572	Talbot, Lyn; Verrinder, Glenda	Promoting Health: The Primary Health Care Approach	Elsevier Australia	6th Revised edition	2017	Paperback	2		
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408	9780323676977	0323676979	Huether, Sue E.; McCance, Kathryn L.	Understanding Pathophysiology	Mosby	7th Revised edition	2019	Paperback	2		
409	9780470068120	0470068124	Lombardo, Joseph S.; Buckeridge, David L.	Disease Surveillance: A Public Health Informatics Approach	John Wiley & Sons Inc		2007	Hardback	1		
410	9780470654675	0470654678	M'ikanatha, Nkuchia M.; Lynfield, Ruth; Van Beneden, Chris A.; de Valk, Henriette	Infectious Disease Surveillance	John Wiley & Sons Inc	2nd Edition	2013	Hardback	2		
411	9781334783111	133478311X	Teutsch, Steven M	Principles and Practice of Public Health Surveillance (Classic Reprint)	Forgotten Books		2018	Paperback	3		
412	9780357361542	0357361547	McWay, Dana	Legal and Ethical Aspects of Health Information Management	CENGAGE Learning Custom Publishing	5th edition	2019	Hardback	1		
413	9781284127171	1284127176	Pozgar, George D.	Legal Aspects Of Health Care Administration	Jones and Bartlett Publishers, Inc	13th Revised edition	2018	Hardback	2		

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418	9780073402147	0073402141	Hamilton, Byron	Electronic Health Records	McGraw-Hill Professional	3rd edition	2012	Spiral bound	3		
419	9781482232110	1482232111	Reddy, Chandan K.; Aggarwal, Charu C.	Healthcare Data Analytics	Apple Academic Press Inc.		2015	Hardback	2		
420	9781466511897	1466511893	Bissell, Rick; Jensen, Steven; Feldman-Jensen, Shirley	Preparedness and Response for Catastrophic Disasters	CRC Press Inc		2013	Hardback	2		
421	9780763758707	0763758701	Kapur, Girish Bobby; Smith, Jeffrey P.	Emergency Public Health: Preparedness And Response	Jones and Bartlett Publishers, Inc		2010	Paperback	1		
422	9781449645199	1449645194	Landesman, Linda Y.; Weisfuse, Issac B.	Case Studies In Public Health Preparedness And Response To Disasters	Jones and Bartlett Publishers, Inc		2013	Paperback	1		
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424	9780323402316	0323402313	Nelson, Ramona; Staggers, Nancy	Health Informatics: An Interprofessional Approach	Mosby	2nd Revised edition	2017	Paperback	2		
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436	9781609187507	1609187504	Cromley, Ellen K.; McLafferty, Sara L.	GIS and Public Health, Second Edition	Guilford Publications	2nd New edition	2011	Hardback	2		

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439	9780702063060	0702063061	Stranding, Susan	Gray's Anatomy: The Anatomical Basis of Clinical Practice	Elsevier Health Sciences	41st Revised edition	2015	Hardback	2		
440	9781496365392	1496365399	Bishop, Michael; Fody, Edward; Schoeff, Larry	Clinical Chemistry: Principles, Techniques, Correlations	Lippincott Williams and Wilkins	Eighth, International Edition	2017	Hardback	2		
441	9781292156484	1292156481	Stanfield, Cindy L.	Principles of Human Physiology, Global Edition	Pearson Education Limited	6th edition	2016	Paperback	2		
442	9781292259543	129225954X	Silverthorn, Dee Unglaub	Human Physiology: An Integrated Approach, Global Edition	Pearson Education Limited	8th edition	2018	Paperback	2		
443	9780323393218	0323393217	Netter	Atlas of Human Anatomy	Elsevier - Health Sciences Division	7th Revised edition	2018	Paperback	2		
444	9788122409949	8122409946	Uppal, S. M.; Humphreys, H. M.	Mathematics for Science	New Age International Pvt Ltd Publishers		2008	Paperback	2		
445	9780323339964	0323339964	Doucette, Lorraine J.	Mathematics for the Clinical Laboratory	Saunders	3rd Revised edition	2015	Paperback	2		
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447				Laser and Particle Beams Laser Part Beams;	Cambridge University Press				3		
448	9788120412606	8120412605	Banerjee, G.C.	Textbook of Animal Husbandry, A	Oxford & IBH Publishing Co Pvt.Ltd	8th Revised edition	2018	Paperback	2		

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450	9781420084559	1420084550	Hau, Jann; Schapiro, Steven Jay	Handbook of Laboratory Animal Science, Volume I: Essential Principles and Practices	CRC Press Inc	3rd New edition	2010	Hardback	1		
451	9781439835562	143983556X	Clemons, Donna J.; Seeman, Jennifer L.	Laboratory Guinea Pig, The	CRC Press Inc	2nd New edition	2011	Paperback	2		
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453	9780199270293	0199270295	Clayden, Jonathan; Greeves, Nick; Warren, Stuart	Organic Chemistry	Oxford University Press	2nd Revised edition	2012	Paperback	2		
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460	9780323476768	0323476767	Murray, Patrick R.	Basic Medical Microbiology	Elsevier - Health Sciences Division		2017	Paperback	2		
461	9780323673228	0323673228	Murray, Patrick R.; Rosenthal, Ken S.; Pfaller, Michael A.	Medical Microbiology	Elsevier - Health Sciences Division	9th Revised edition	2020	Paperback	2		
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463	9781316609712	1316609715	Moore, Luke S. P.; Hatcher, James C.	Infectious Diseases, Microbiology and Virology: A Q&A Approach for Specialist Medical Trainees	Cambridge University Press		2019	Paperback	2		
464	9780128008386	0128008385	Ryu, Wang-Shic	Molecular Virology of Human Pathogenic Viruses	Academic Press Inc		2016	Paperback	2		
465	9780521676335	0521676339	Cheesbrough, Monica	District Laboratory Practice in Tropical Countries, Part 2	Cambridge University Press	2nd Revised edition	2006	Paperback	2		
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467	9780128137123	0128137126	Bogitsh, Burton J.; Carter, Clint E.; Oeltmann, Thomas N.	Human Parasitology	Academic Press Inc	5th edition	2018	Hardback	2		
468	9783319687940	3319687948	Mahmud, Rohela; Lim, Yvonne Ai Lian; Amir, Amirah	Medical Parasitology: A Textbook	Springer International Publishing AG	1st ed. 2017	2018	Paperback	2		

469	9781555819873	1555819877	Walsh, Tom; Hayden, Randall; Larone, Davise	Larone's Medically Important Fungi: A Guide to Identification	American Society for Microbiology	6th New edition	2018	Hardback	2		
470	9780367183592	0367183595	Munn, Colin B.	Marine Microbiology: Ecology & Applications	CRC Press	3rd New edition	2019	Hardback	1		
471	9780803639201	0803639201	Strasinger, Susan King; Lorenzo, Marjorie Schaub Di	Urinalysis and Body Fluids	F.A. Davis Company	6th Revised edition	2014	Paperback	2		
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481	9780321644022	0321644026	Seidman, Lisa A.; Kraus, Mary Ellen; Brandner, Diana; Mowery, Jeanette	Laboratory Manual for Biotechnology and Laboratory Science: The Basics	Pearson		2010	Spiral bound	2		
482	9781498747172	1498747175	Kessel, Amit; Ben-Tal, Nir	Introduction to Proteins: Structure, Function, and Motion, Second Edition	Productivity Press	2nd New edition	2018	Hardback	2		
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489	9789350256343	9350256347	Ramakrishnan, S.; Sulochana, K. N.	Manual of Medical Laboratory Techniques	Jaypee Brothers Medical Publishers		2012	Paperback	2		
490	9780323530828	0323530826	Turgeon, Mary Louise	Linne & Ringsrud's Clinical Laboratory Science: Concepts, Procedures, and Clinical Applications	Mosby	8th Revised edition	2019	Paperback	2		
491	9781260116793	1260116794	Laposata, Michael	Laposata's Laboratory Medicine Diagnosis of Disease in Clinical Laboratory Third Edition	McGraw-Hill Education	3rd edition	2018	Paperback	2		
492	9781260455281	1260455289	Papadakis, Maxine A.; McPhee, Stephen J.; Rabow, Michael W.	CURRENT Medical Diagnosis and Treatment 2020	McGraw-Hill Education	59th edition	2019	Paperback	2		

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498	9781260116793	1260116794	Laposata, Michael	Laposata's Laboratory Medicine Diagnosis of Disease in Clinical Laboratory Third Edition	McGraw-Hill Education	3rd edition	2018	Paperback	1		
499	9781118288795	1118288793	Blomback, Margareta; Antovic, Jovan P.	Essential Guide to Blood Coagulation	John Wiley & Sons Inc	2nd Edition	2013	Paperback	1		
500	9780443062674	0443062676	Chiodini, Peter L; Moody, Anthony H.; Manser, David W; Jeffrey, H.C.	Chiodini Atlas Med Helminthology Protozoology 4e	Churchill Livingstone	4th edition	2001	Hardback	3		
501	9781464187445	1464187444	Lodish, Harvey; Berk, Arnold; Kaiser, Chris A.; Amon, Angelika; Ploegh, Hidde; Bretscher, Anthony; Krieger, Monty; Martin, Kelsey C.	Molecular Cell Biology	W.H.Freeman & Co Ltd	8th Revised edition	2016	Hardback	1		
502	9780723438816	0723438811	Marshall, Dr. William J.; Lapsley, Dr.	Clinical Chemistry	Elsevier Science Ltd	8th Revised edition	2016	Paperback	1		

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504	9780702051401	0702051403	Marshall, William	Clinical Biochemistry:Metabolic and Clinical Aspects: With Expert Consult access	Churchill Livingstone	3rd Revised edition	2014	Paperback	1		
505	9780702072987	0702072982	Murphy, Michael; Srivastava, Rajeev; Deans, Kevin	Clinical Biochemistry: An Illustrated Colour Text	Elsevier Health Sciences	6th Revised edition	2018	Paperback	1		
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508	9781260026177	1260026175	Mescher, Anthony	Junqueira's Basic Histology: Text and Atlas, Fifteenth Edition	McGraw-Hill Education	15th edition	2018	Paperback	1		
509	9789811082511	9811082510	Dey, Pranab	Basic and Advanced Laboratory Techniques in Histopathology and Cytology	Springer Verlag, Singapore	1st ed. 2018	2018	Hardback	1		
510	9781555819255	1555819257	Bauerfeind, Rolf; Liebig, Justus; Von Graevenitz, Alexander; Kimmig, Peter; Schiefer, Hans Gerd; Schwarz, Tino F.; Slenczka, Werner; Zahner, Horst	Zoonoses: Infectious Diseases Transmissible from Animals to Humans	American Society for Microbiology	4th New edition	2015	Paperback	1		
511	9780750615198	0750615192	Cheesbrough, Monica	Medical Laboratory Manual for Tropical Countries: Anatomy and Physiology,	Butterworth-Heinemann Ltd	2nd Revised edition	1991	Paperback	3		

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512	9780750603782	075060378X	Cheesbrough, Monica	Medical Laboratory Manual for Tropical Countries: Microbiology Vol 2	Butterworth-Heinemann Ltd	Revised ed international ed	1995	Paperback	3		
513	9781405157001	1405157003	Adler, Michael W.; Edwards, Simon G.; Miller, Robert F.; Sethi, Gulshan; Williams, Ian	ABC of HIV and AIDS	Wiley-Blackwell (an imprint of John Wiley & Sons Ltd)	6th Edition	2012	Paperback	2		
514	9780780816367	0780816366		AIDS Sourcebook:	Omnigraphics		2018	Hardback	1		
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519	9781442235199	1442235195	Weinstein, Jay; Pillai, Vijayan K.	Demography: The Science of Population	Rowman & Littlefield	Second Edition	2015	Hardback	2		
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522	9781292040622	1292040629	Cottrell, Randy; Girvan, James T.; McKenzie, James F.	Principles and Foundations of Health Promotion and Education: Pearson New International Edition	Pearson Education Limited	5th edition	2013	Paperback	2		

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524	9780323694629	0323694624	Skochelak, Susan E	Health Systems Science	Elsevier - Health Sciences Division	2nd Revised edition	2020	Paperback	2		
525	9780763781347	0763781347	Gerstman, B. Burt	Basic Biostatistics: Statistics for Public Health Practice	Jones and Bartlett Publishers, Inc		2009	Hardback	2		
526	9780190643560	0190643560	Motulsky, Harvey	Intuitive Biostatistics: A Nonmathematical Guide to Statistical Thinking	Oxford University Press Inc	4th Revised edition	2018	Paperback	1		
527	9781472595683	1472595688	Arp, Robert; Watson, Jamie Carlin	Critical Thinking: An Introduction to Reasoning Well	Bloomsbury Academic	2nd edition	2015	Paperback	2		
528	9781554811977	155481197X	Hughes, William; Lavery, Jonathan; Doran, Katheryn	Critical Thinking: An Introduction to the Basic Skills, Seventh edition	Broadview Press Ltd	7th Revised edition	2014	Paperback	2		
529	9780071849135	0071849130	Blok, Barbara K.; Cheung, Dickson S.; Platts-Mills, Timothy Fortescue	First Aid for the Emergency Medicine Boards Third Edition	McGraw-Hill Professional	3rd edition	2016	Paperback	2		
530	9781465419507	1465419500		Acep First Aid Manual 5th Edition: The Step- By-Step Guide for Everyone	DK Publishing (Dorling Kindersley)	5th ed.	2014	Paperback	2		
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533	9781118122198	1118122194	Schiavo, Renata	Health Communication: From Theory to Practice	John Wiley & Sons Inc	2nd Edition	2013	Paperback	2		
534	9780470672723	0470672722	Wright, Kevin Bradley; Sparks, Lisa; O'Hair, H. Dan	Health Communication in the 21st Century	John Wiley & Sons Inc	2nd Edition	2012	Paperback	2		

535	9781526496935	1526496933	Flick, Uwe	Introducing Research Methodology: Thinking Your Way Through Your Research Project	SAGE Publications Ltd		2020	Paperback	2		
536	9781284156560	1284156567	Buchbinder, Sharon B.; Shanks, Nancy H.; Kite, Bobbie J	Introduction To Health Care Management	Jones and Bartlett Publishers, Inc	4th Revised edition	2019	Hardback	2		
537	9780133065633	0133065634	Safian, Shelley C.	Fundamentals of Health Care Administration	Pearson		2013	Paperback	2		
538	9781544701899	1544701896	Schwalbe, Kathy	Introduction To Project Management : With A Brief Guide To Microsoft Project Professional 2016, An	Schwalbe Publishing				1		
539	9781544333021	1544333021	Anderson, Donald L	Organization Development: The Process of Leading Organizational Change	SAGE Publications Inc	5th ed.	2019	Paperback	3		
540	9780134818351	0134818350	Burke, W. Warner; Noumair, Debra A.	Organization Development (Paperback)	Pearson FT Press		2017	Paperback	2		
541	9781473768352	1473768357	Cummings, Thomas; Worley, Christopher	Organization Development and Change	Cengage Learning EMEA	New edition	2019	Paperback	2		
542	9781284200157	1284200159	Berkowitz, Eric N.	Essentials of Health Care Marketing	Jones and Bartlett Publishers, Inc	5th edition	2021	Hardback	2		
543	9781567936780	1567936784	Thomas, Richard	Marketing Health Services, Third Edition	Health Administration Press		2014	Hardback	1		
544	9781632425805	1632425807	Carson, Danna	Primary Healthcare: Theory and Practice	Foster Academics		2019	Hardback	1		
545	9780323570152	0323570151	Buttaro, Terry Mahan; Polgar-Bailey, Patricia; Sandberg-Cook, Joanne; Trybulski, JoAnn	Primary Care: Interprofessional Collaborative Practice	Elsevier - Health Sciences Division	6th Revised edition	2020	Paperback	1		
546	9781284050196	128405019X	Perrin, Karen (Kay) M.	Essentials Of Planning And Evaluation For Public Health	Jones and Bartlett Publishers, Inc		2014	Hardback	2		

547	9780879396381	0879396385	Association, I. F. S. T.	Occupational Safety, Health and Wellness					3		
548	9780875530185	0875530184	Heymann, David L.	Control of Communicable Diseases Manual: An Official Report of the American Public Health Association	American Public Health Association	20th Revised edition	2015	Paperback	2		
549	9781849712774	1849712778	Birley, Martin	Health Impact Assessment: Principles and Practice	Earthscan Ltd		2011	Paperback	2		
550	9781118984765	1118984765	Frumkin, Howard	Environmental Health: From Global to Local	John Wiley & Sons Inc	3rd Edition	2016	Paperback	2		
551	9781284123975	1284123979	Friis, Robert H.	Essentials Of Environmental Health	Jones and Bartlett Publishers, Inc	3rd Revised edition	2018	Hardback	2		
552	9780520294660	0520294661	Gostin, Lawrence O.; Wiley, Lindsay F.	Public Health Law and Ethics: A Reader	University of California Press	3rd edition	2018	Paperback	2		
553	9781138208056	1138208051	Folland, Sherman; Goodman, Allen Charles; Stano, Miron	Economics of Health and Health Care, The : International Student Edition, 8th Edition	Routledge	8th New edition	2017	Paperback	2		
554	9781285758497	1285758498	Henderson, James	Health Economics and Policy	South-Western	6th edition	2014	Hardback	2		
555	9780262035118	0262035111	Sloan, Frank A.; Hsieh, Chee-Ruey	Health Economics	MIT Press	second edition	2017	Hardback	2		
556	9781138844186	1138844187	Bell, Stephen; Aggleton, Peter	Monitoring and Evaluation in Health and Social Development: Interpretive and Ethnographic Perspectives	Routledge		2016	Paperback	2		
557	9781452288918	1452288917	Chaplowe, Scott G.; Cousins, J. Bradley; Mountfield, Benjamin	Monitoring and Evaluation Training: A Systematic Approach	SAGE Publications Inc		2015	Paperback	2		
558	9781483358338	148335833X	Markiewicz, Anne; Patrick, Ian	Developing Monitoring and Evaluation Frameworks	SAGE Publications Inc		2015	Paperback	2		

559	9781284170177	1284170179	Bradshaw, Martha J.; Hultquist, Beth L.; Hagler, Debra	Innovative Teaching Strategies In Nursing And Related Health Professions	Jones and Bartlett Publishers, Inc	8th Revised edition	2019	Paperback	2		
560	9781119349709	1119349702	Ginter, Peter M.; Duncan, W. Jack; Swayne, Linda E.	Strategic Management of Health Care Organizations, The	John Wiley & Sons Inc	8th Edition	2018	Hardback	2		
561	9781292291581	1292291583	Bozarth, Cecil B.; Handfield, Robert B.	Introduction to Operations and Supply Chain Management, Global Edition	Pearson Education Limited	5th edition	2019	Paperback	2		
562	9781292257891	129225789X	Chopra, Sunil	Supply Chain Management: Strategy, Planning, and Operation, Global Edition	Pearson Education Limited	7th edition	2018	Paperback	2		
563	9781337406499	133740649X	Leong, G.; Tan, Keah-Choon; Tan, Keah-Choon	Principles of Supply Chain Management: A Balanced Approach	CENGAGE Learning Custom Publishing	5th edition	2017	Hardback	2		
564	9781118673027	1118673026	McEntire, David A.	Disaster Response and Recovery: Strategies and Tactics for Resilience	John Wiley & Sons Inc	2nd Edition	2014	Paperback	2		
565	9781584266631	1584266635	Shaw, P. L.	Quality and Performance Improvement in Healthcare					1		
566	9780357123072	0357123077	Mitchell, Dakota; Haroun, Lee	Introduction to Health Care	CENGAGE Learning Custom Publishing	5th edition	2019	Paperback	2		
567	9781640550438	1640550437	Olden, Peter	Management of Healthcare Organizations: An Introduction, Third Edition	Health Administration Press		2019	Paperback	1		
568	9781770978836	1770978836	Reavis, Marshall Wilson, III	Insurance: Concepts & Coverage: Property, Liability, Life, Health and Risk Management	FriesenPress		2012	Paperback	2		

569	9781449645656	1449645658	Kavaler, Florence; Alexander, Raymond S.	Risk Management In Health Care Institutions	Jones and Bartlett Publishers, Inc	3rd Revised edition	2012	Paperback	1		
570	9781449657390	1449657397	McConnell, Charles R.	Health Care Manager's Human Resources Handbook, The	Jones and Bartlett Publishers, Inc	2nd Revised edition	2012	Paperback	1		
571	9781284149463	1284149463	Niles, Nancy J.	Basic Concepts Of Health Care Human Resource Management	Jones and Bartlett Publishers, Inc	2nd Revised edition	2019	Paperback	2		
572	9781606499788	1606499785	Mannon, Melissa; Collins, Daniel	Quality Management in a Lean Health Care Environment	Business Expert Press		2015	Paperback	2		
573	9789814696050	9814696056	Satku, K.; Eam, Lee Chien	Singapore's Health Care System: What 50 Years Have Achieved	World Scientific Publishing Co Pte Ltd		2016	Paperback	2		
574	9780826123220	0826123228	Rambur, Betty	Health Care Finance, Economics, and Policy for Nurses: A Foundational Guide	Springer Publishing Co Inc		2015	Paperback	2		
575	9781138912748	1138912743	McCracken, Kevin; Phillips, David R.	Global Health: An Introduction to Current and Future Trends	Routledge	2nd New edition	2017	Hardback	1		
576	9780190928933	019092893X	(CDC), Centers for Disease Control and Prevention; Brunette, Gary W.; Nemhauser, Jeffrey B.	CDC Yellow Book 2020: Health Information for International Travel	Oxford University Press Inc		2019	Paperback	2		
577	9781337553674	1337553670	Bowie, Mary Jo	Essentials of Health Information Management: Principles and Practices	CENGAGE Learning Custom Publishing	4th edition	2018	Paperback	2		
578	9781119337188	1119337186	Wager, Karen A.; Lee, Frances Wickham; Glaser, John P.	Health Care Information Systems: A Practical Approach for Health Care Management	John Wiley & Sons Inc	4th Edition	2017	Paperback	2		
579	9781260092585	1260092585	Chang, Kang-tsung	ISE Introduction to Geographic Information Systems	McGraw-Hill Education	9th edition	2018	Paperback	2		
580	9780826122728	0826122728	Funk, Sandra G.; Tornquist, Elizabeth	Writing Winning Proposals for Nurses	Springer Publishing Co Inc		2015	Hardback	2		

				and Health Care Professionals							
581	9781284157352	1284157350	Mauseth, James D.	Botany: An Introduction To Plant Biology	Jones and Bartlett Publishers, Inc	7th Revised edition	2019	Hardback	2		
582	9781259837937	1259837939	Rodwell, Victor W.; Bender, David; Botham, Kathleen M.; Kennelly, Peter J.; Weil, P. Anthony	Harper's Illustrated Biochemistry Thirty-First Edition	McGraw-Hill Education	31st edition	2018	Paperback	2		
583	9780198769866	0198769865	Atkins, Peter; De Paula, Julio; Keeler, James	Atkins' Physical Chemistry	Oxford University Press	11th Revised edition	2017	Paperback	2		
584	9781292022246	1292022248	Engel, Thomas; Reid, Philip	Physical Chemistry: Pearson New International Edition	Pearson Education Limited	3rd edition	2013	Paperback	2		
585	9780073524184	0073524182	Pechenik, Jan A.	Biology of the Invertebrates	McGraw-Hill Professional	7th edition	2014	Hardback	1		
586	9781259251740	1259251748	Miller, Stephen A.; Harley, John P.	Zoology	McGraw-Hill Education	10th edition	2015	Paperback	2		
587	9780030259821	0030259827	Fox, Richard; Barnes, Robert D.; Ruppert, Edward E.	Invertebrate Zoology: A Functional Evolutionary Approach	Brooks/Cole	7th edition	2003	Hardback	3		
588	9781260092042	1260092046	Kardong, Kenneth	ISE Vertebrates: Comparative Anatomy, Function, Evolution	McGraw-Hill Education	8th edition	2018	Paperback	2		
589	9781259921766	125992176X	American Chemical Society	Chemistry in Context	McGraw-Hill Education	9th edition	2017	Paperback	2		
590	9780123851109	0123851106	House, James E.	Inorganic Chemistry	Academic Press Inc	2nd edition	2012	Hardback	2		
591	9781292151106	1292151102	Wade, Leroy G.; Simek, Jan W.	Organic Chemistry, Global Edition	Pearson Education Limited	9th edition	2016	Paperback	2		
592	9780124114753	012411475X	Savin, Kenneth A.	Writing Reaction Mechanisms in Organic Chemistry	Academic Press Inc	3rd edition	2014	Paperback	2		
593	9780495558286	0495558281	Crouch, Stanley; West, Donald; Holler, F; Skoog, Douglas A.	Fundamentals of Analytical Chemistry	Brooks/Cole	9th edition	2013	Hardback	2		

594	9780470530252	0470530251	Miller, James M.	Chromatography: Concepts and Contrasts	John Wiley & Sons Inc	2nd Edition	2009	Paperback	2		
595	9780470033111	0470033118	Hoffmann, Edmond De; Stroobant, Vincent	Mass Spectrometry: Principles and Applications	John Wiley & Sons Inc	3rd Edition	2007	Paperback	2		
596	9788121926188	8121926181	Vashishta, P.C.; Sinha, A. K.	Botany for Degree Students Gymnosperms	S Chand & Co Ltd		2010	Paperback	2		
597	9788121906272	812190627X	Verma, S.; Verma, Mohit	Textbook of Plant Physiology, Biochemistry and Biotechnology	S Chand & Co Ltd	6th edition	2007	Paperback	2		
598	9781119451662	1119451663	Voet, Donald; Voet, Judith G.; Pratt, Charlotte W.	Voet's Principles of Biochemistry	John Wiley & Sons Inc	5th Edition, Global Edition	2017	Paperback	2		
599	9780136043027	013604302X	Boyer, Rodney F.	Biochemistry Laboratory: Modern Theory and Techniques: United States Edition	Pearson	2nd edition	2010	Paperback	2		
600	9780471379720	0471379727	Gerstein, Alan S.	Molecular Biology Problem Solver: A Laboratory Guide	John Wiley & Sons Inc		2001	Paperback	1		
601	9781292261775	1292261773	Thieman, William J.; Palladino, Michael A.	Introduction to Biotechnology, Global Edition	Pearson Education Limited	4th edition	2019	Paperback	2		
602	9781605357379	1605357375	Hill, Richard W.; Wyse, Gordon A.; Anderson, Margaret	Animal Physiology	Oxford University Press Inc	4th Revised edition	2017	Paperback	2		
603	9781904275275	1904275273	Palmer, Trevor; Bonner, P. L.	Enzymes: Biochemistry, Biotechnology, Clinical Chemistry	Horwood Publishing Ltd	2nd edition	2007	Paperback	2		
604	9780120489305	0120489309	Fitzgerald-Hayes, Molly; Reichsman, Frieda	DNA and Biotechnology	Academic Press Inc	3rd edition	2007	Hardback	2		
605	9788123923956	8123923953	Malviya, Sapna; Rawat, Swati	Textbook of Pharmacognosy and Phytochemistry	CBS Publishers & Distributors		2020	Paperback	2		
606	9780702070303	0702070300	Williamson; Heinrich; Gibbons	Fundamentals of Pharmacognosy and Phytotherapy	Elsevier Health Sciences	3rd Revised edition	2018	Paperback	2		

607	9788123925271	8123925271	Sharma, D.C	Nutritional Biochemistry	CBS Publishers & Distributors		2017	Paperback	2		
608	9780323441810	0323441815	Stipanuk, Martha H.; Caudill, Marie A.	Biochemical, Physiological, and Molecular Aspects of Human Nutrition	Saunders	4th Revised edition	2018	Paperback	1		
609	9781118437605	1118437608	Ryan, Thomas P.	Sample Size Determination and Power	John Wiley & Sons Inc		2013	Hardback	2		
610	9780470462065	047046206X	Hodgson, Ernest	Textbook of Modern Toxicology, A	John Wiley & Sons Inc	4th Edition	2010	Hardback	2		
611	9781259863745	1259863743	Klaassen, Curtis D.	Casarett & Doull's Toxicology: The Basic Science of Poisons	McGraw-Hill Education	9th edition	2018	Hardback	1		
612	9783030007096	303000709X	Crommelin, Daan J. A.; Sindelar, Robert D.; Meibohm, Bernd	Pharmaceutical Biotechnology: Fundamentals and Applications	Springer Nature Switzerland AG	5th ed. 2019	2019	Hardback	2		
613	9781498773287	1498773281	Junghenn, Hugo D.	Principles of Analysis: Measure, Integration, Functional Analysis, and Applications	Productivity Press		2018	Hardback	2		
614	9783764369309	3764369302	Gohberg, Prof. Israel; Goldberg, Seymour; Kaashoek, Marinus A.	Basic Classes of Linear Operators	Birkhauser Verlag AG	2003 ed.	2003	Paperback	2		
615	9781461445289	1461445280	Balakrishnan, R.; Ranganathan, K.	Textbook of Graph Theory, A	Springer-Verlag New York Inc.	2nd ed. 2012	2012	Paperback	2		
616	9781259064821	1259064824	Ahlfors, Lars	Complex Analysis	India Higher Education	3rd edition	2013	Paperback	2		
617	9780817644574	0817644571	Ponnusamy, S.; Silverman, Herb	Complex Variables with Applications	Birkhauser Boston Inc	2006 ed.	2006	Hardback	2		
618	9789811309373	981130937X	Sinha, Rajnikant	Real and Complex Analysis: Volume 1	Springer Verlag, Singapore	1st ed. 2018	2018	Hardback	2		
619	9783319920030	3319920030	Kadets, Vladimir; Iacob, Andrei	Course in Functional Analysis and Measure Theory, A	Springer International Publishing AG	1st ed. 2018	2018	Paperback	2		
620	9781292027661	1292027665	Artin, Michael	Algebra: Pearson New International Edition	Pearson Education Limited	2nd edition	2013	Paperback	2		

621	9789811369537	9811369534	Singh, Tej Bahadur	Introduction to Topology	Springer Verlag, Singapore	1st ed. 2019	2019	Hardback	2		
622	9781466590199	146659019X	Cho, Ilwoo	Algebras, Graphs and their Applications	CRC Press Inc		2013	Hardback	1		
623	9780471556046	0471556041	Lax, Peter D.	Functional Analysis	John Wiley & Sons Inc		2002	Hardback	2		
624	9780387906850	0387906851	Halmos, Paul R.	Hilbert Space Problem Book, A	Springer-Verlag New York Inc.	2nd rev. and enlarged ed. 1982	1982	Hardback	2		
625	9781468494600	1468494600	Scott, Leonhard L.; Serre, Jean-Pierre	Linear Representations of Finite Groups	Springer-Verlag New York Inc.	Softcover reprint of the original 1st ed. 1977	1977	Paperback	2		
626	9783319256115	3319256114	Christensen, Ole	Introduction to Frames and Riesz Bases, An	Birkhauser Verlag AG	2nd ed. 2016	2016	Hardback	2		
627	9780415661720	0415661722	Hicks, Wynford	English for Journalists: Twentieth Anniversary Edition	Routledge	4th New edition	2013	Paperback	1		
628	9780712664479	0712664475	Evans, Sir Harold; Gillan, Crawford	Essential English for Journalists, Editors and Writers	Pimlico		2000	Paperback	1		
629	9781473902503	1473902509	McQuail, Denis; Deuze, Mark	McQuail's Media and Mass Communication Theory	SAGE Publications Ltd	7th Revised edition	2020	Hardback	1		
630	9781544364414	1544364415	Hanson, Ralph E.	Mass Communication (International Student Edition): Living in a Media World [PACK OF 1x2]	SAGE Publications Inc	7th Revised edition	2019	Mixed media product	1		
631	9781403947321	1403947325	Street, John	Mass Media, Politics and Democracy: Second Edition	Red Globe Press	2nd ed. 2010	2010	Hardback	1		
632	9780415558426	0415558425	Branston, Gill; Stafford, Roy	Media Student's Book, The	Routledge	5th New edition	2010	Paperback	1		
633	9781260091564	1260091562	Griffin, Em; Ledbetter, Andrew; Sparks, Glenn	ISE A First Look at Communication Theory	McGraw-Hill Education	10th edition	2018	Paperback	1		
634	9781138140264	1138140260	Gurevitch, Michael; Wollacott, Janet;	Culture, Society and the Media	Routledge		2016	Hardback	1		

			Bennett, Tony; Curran, James								
635	9781473902350	1473902355	Hodkinson, Paul	Media, Culture and Society: An Introduction	SAGE Publications Ltd	2nd Revised edition	2016	Hardback	1		
636	9781405353298	1405353295		Philosophy Book, The : Big Ideas Simply Explained	DK		2011	Hardback	1		
637	9780415693172	0415693179	Warburton, Nigel	Philosophy: The Basics	Routledge	5th New edition	2012	Hardback	1		
638	9780367278915	036727891X	Theaker, Alison	Public Relations Handbook, The	Routledge	6th New edition	2020	Paperback	1		
639	9781292321745	1292321741	Tench, Ralph; Waddington, Stephen	Exploring Public Relations and Management Communication, 5th Edition	Pearson Education Limited	5th edition	2020	Paperback	1		
640	9781851245383	1851245383	Lambert, Julie Anne	Art of Advertising, The	Bodleian Library		2020	Hardback	1		
641	9781473997998	1473997992	Hackley, Chris; Hackley, Rungpaka Amy	Advertising and Promotion	SAGE Publications Ltd	4th Revised edition	2017	Paperback	1		
642	9781305077331	1305077334	Rich, Carole	Writing and Reporting News: A Coaching Method	CENGAGE Learning Custom Publishing	8th edition	2015	Paperback	1		
643	9781473930339	1473930332	Harcup, Tony	Journalism: Principles and Practice [PACK OF 1x2]	SAGE Publications Ltd	3rd Revised edition	2015	Mixed media product	1		
644	9780195336757	0195336755	Scanlan, University Christopher	Newswriting and Reporting: The Complete Guide for Today's Journalist	Oxford University Press		2013	Hardback	3		
645	9780190249625	0190249625	Bender, John R	Writing and Reporting for the Media + Writing and Reporting AP Stylebook	Ingram			Paperback	3		
646	9781138207486	1138207489	Barnas, Frank	Broadcast News Writing, Reporting, and Producing	Routledge	7th New edition	2017	Paperback	1		

647	9781405187947	1405187948	McPhail, Thomas L.	Development Communication: Reframing the Role of the Media	Wiley-Blackwell (an imprint of John Wiley & Sons Ltd)		2009	Paperback	1			
648	9781412959056	1412959055	Howley, Kevin	Understanding Community Media	SAGE Publications Inc		2009	Paperback	1			
649	9780821375228	0821375229	Mefalopulos, Paolo	Development Communication Sourcebook: Broadening the Boundaries of Communication	World Bank Publications		2008	Paperback	1			
650	9781138101364	1138101362	Kobre, Kenneth	Photojournalism: The Professionals' Approach	Routledge	7th New edition	2016	Paperback	1			
651	9781781451175	1781451176	Keene, Martin	Practical Photojournalism: A Professional Guide	Ammonite Press		2015	Paperback	1			
652	9781556530906	1556530900	OCLC	Dewey Decimal Classification Schedules (4 volume set)	OCLC		2020	Hardback	3			
GRAND TOTAL (Kshs)												

Amount in words: Kenya shillings (AS PER THE FORM OF TENDER)

NB: The bidder should indicate the period within which it can deliver the books.

Bidders Delivery time _____ weeks from the contract date.

Name _____

Signature _____

Date _____

Company Seal / Business Stamp

SECTION VI - STANDARD FORMS

Notes on the standard Forms

1. **Form of TENDER-** The form of Tender must be completed by the tenderer and submitted with the tender documents. It must also be duly signed by duly authorized representatives of the tenderer.
2. **Price Schedule Form** -The price schedule form must similarly be completed and submitted with the tender.
3. **Contract Form** -The contract form shall not be completed by the tenderer at the time of submitting the tender. The contract form shall be completed after contract award and should incorporate the accepted contract price.
4. **Confidential Business Questionnaire Form** - This form must be completed by the tenderer and submitted with the tender documents.
5. **Tender Security Form** -When required by the tender document the tenderer shall provide the tender security either in the form included hereinafter or in another format acceptable to Meru University of Science and Technology.
6. **Performance security Form** -The performance security form should not be completed by the tenderer at the time of tender preparation. Only the successful tenderer will be required to provide performance security in the form provided herein or in another form acceptable to Meru University of Science and Technology.

FORM OF TENDER

TO: The Vice Chancellor,

Date _____

Meru University of
Science and Technology
P.O Box 972-60200
MERU

Tender No: MUST/ONT/LIB-BOOKS/10/2020-2021

Gentlemen and/or Ladies

1. Having examined the tender documents including Addenda No (Insert number). The receipt of which is hereby duly acknowledged, we the undersigned, offer to provide goods in conformity with the tender documents at a total sum of Kshs.
.....
.....
.....
.....

(Total tender amount in words and figures, Quotation to include all charges and taxes and be in Kenya shillings)

Or such other sum as may be ascertained with the schedule of prices attached herewith and made part of this Tender.

2. We undertake, if our Tender is accepted, to supply goods in accordance with the delivery schedule specified in the schedule of requirements.
3. We agree to abide by this Tender for a period of 120 days from the date fixed for tender opening as per the instructions to bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Until a formal Contract is prepared and executed, this tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.
5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 20 _____

(Signature)

(In the capacity of)

Duly authorized to sign tender for and on behalf of _____

FIRM'S AUTHORIZATION

TO: Meru University of Science and Technology of Science and Technology

WHEREAS _____

(Name of the firm)

Who are established and reputable firm of _____
(Name and/or description of the service)

Do hereby authorize _____

(Name and address of Agent)

To submit a tender, and subsequently negotiate and sign the Contract with you against tender No.

(Reference of the Tender)

for the above goods.

We hereby extend our full guarantee and warranty as per the General conditions of Contract for the service offered for supply by the firm against this Invitation for Tenders.

(Signature for and of behalf of the firm)

Note: This letter of authority should be in the letterhead of the Firm and should be signed by a person competent.

SELF-DECLARATION FORM

ANTI-CORRUPTION DECLARATION

We (*insert the name of the company*) _____
declares and guarantees that no offer, gift or payment, consideration or benefit of any kind, which constitutes an illegal or corrupt practice, has been or will be made to anyone by our organization or agent, either directly or indirectly, as an inducement or reward for the award or execution of this procurement.

In the event the above is contravened we accept that the following to apply—

- a) The person shall be disqualified from entering into a contract for the procurement; or
- b) If a contract has already been entered into with the person, the contract shall be voidable at the option of EACC.
- c) The voiding of a contract by the procuring entity under subsection (b) does not limit any other legal remedy That EACC may have.

Name _____

Signature _____

Date _____

Company Seal / Business Stamp

ANTI-FRAUDULENT PRACTICE DECLARATION

We (insert the name of the company) _____ declares and guarantees that no person in our organization has or will be involved in a fraudulent practice in any procurement proceeding.

Name _____

Signature _____

Date _____

Company Seal / Business Stamp

NON - DEBARMENT DECLARATION

We (insert the name of the company) _____ declares and guarantees that no director or any person who has any controlling interest in our organization has been debarred from participating in a procurement proceeding.

Name _____

Signature _____

Date _____

Company Seal / Business Stamp

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particular indicated in Part 1 and either Part 2(a), 2(b), or 2(c) Whichever applies to your type of business

You are advised that it is a serious offence to give false information on this Form.

Part _____ General:

Business Name

.....

Location of business premises

.....

Plot No. Street/Road

Postal Address Tel. No.Fax ...

Email

Nature of business

..... Registration

Certificate No.

Maximum value of business which you can handle at any one time Kshs.

Name of your bankers Branch

Part 2(a) – Sole Proprietor:

Your name in full Age

Nationality Country of origin

Citizenship details.....

Part 2(b) – Partnership

Give details of partners as follows

Name	Nationality	Citizenship Details	Shares
1.....			
2.....			
3.....			
4.....			
5.....			

Part 2(c) – Registered Company:

Private or public

.....

State the nominal and issued capital of the company –

Nominal Kshs..

Issued Kshs.....

Give details of all directors as follows

Name	Nationality	Citizenship Details	Shares
------	-------------	---------------------	--------

1.....

- 2.....
- 3.....
- 4.....
- 5.....

Date.....Signature of Tenderer

If a citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or Registration

CONTRACT FORM

THIS AGREEMENT made on the _day of _20 _ between Meru University of Science and Technology of P.O Box 972-60200, Meru (hereinafter called “procuring entity”) of the one part and

_____ (Name of tenderer) of

_____ (City and country of tenderer)

(Hereinafter called “the tenderer”) of the other part.

WHEREAS the university invited tenders for supply of goods to the University and has accepted a tender by the tenderer for the above in the sum of

_____ (Contract price in words and figures) hereinafter called “the contract price”

NOW THIS AGREEMENT WITNESS AS FOLLOWS

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract referred to:
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, Viz
 - (a) The Tender form and price schedule submitted by the tenderer
 - (b) The Schedule of Requirements
 - (c) The Technical Specifications
 - (d) The General Conditions of Contract
 - (e) The Special Conditions of Contract: and
 - (f) The University’s Notification of Award
3. In consideration of the payments to be made by the University to the tenderer as hereinafter mentioned, the tenderer hereby covenants with the University to provide the service and to remedy defects therein in conformity in all respects with the provisions of the contracts.
4. The University hereby covenants to pay the tenderer in consideration of the supply of the goods and remedying of defects therein, the Contract price or such other sum as may become payable under the provision of the contracts at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties here to have caused this Agreement to be executed in accordance with their respective laws on the day and year written

Signed sealed, delivered by _____ the _____ (for the university)

Signed sealed, delivered by _____ the _____ (for the tenderer)

In the presence of _____

TENDER SECURITY FORM

Whereas [*name of Bidder*] (hereinafter called <the tenderer> has submitted its bid dated [*date of submission of bid*] for the supply of goods (hereinafter called <the tender>

KNOW ALL PEOPLE by these presents that WE [*name of bank*] of [*name of country*], having our registered office at [*name of Meru University of Science and Technology*] (hereinafter called < Meru University of Science and Technology > in the sum of [*state the amount*] for which payment well and truly to be made to the said Meru University of Science and Technology, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of

_____ 20 _____

THE CONDITIONS of this obligation are:-

1. If the tenderer withdraws its tender during the period of tender validity specified by Meru University of Science and Technology on the Form; or
2. If the tender, having been notified of the acceptance of its tender by Meru University of Science and Technology during the period of tender validity
 - (a) fails or refuses to execute the Contract Form, if required; or
 - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to tenders.

We undertake to pay to Meru University of Science and Technology up to the above amount upon receipt of its first written demand, without Meru University of Science and Technology having to substantiate its demand, provided that in its demand Meru University of Science and Technology will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the conditions, specifying the occurred condition(s)

This tender guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the above stated date.

[Authorized Signatories and official stamp of the Bank]

(Amend accordingly if provided by Insurance Company)

PERFORMANCE SECURITY FORM

To:

Meru University of Science and Technology

WHEREAS [*name of tenderer*]

(Hereinafter called "the tenderer") has undertaken, in pursuance of Contract No.

_[reference number of the contract] dated
_____ to 20 _____ supply

.....
[*description of goods*] (Hereinafter called "the Contract")

AND WHEREAS it has been stipulated by you in the said Contract that the tenderer shall furnish you with a bank guarantee by a reputable bank for a sum specified therein as security for compliance with the Tenderer's performance obligations in accordance with the Contract

AND WHEREAS we have agreed to give the tenderer a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the tenderer, up to a total of

[*amount of the guarantee in words and figures*], and we undertake to pay you, upon your first written demand declaring the tenderer to be in default under the Contract and without cavil or argument, any sum of money within the limits of [*Amount of guarantee*] as aforesaid, without

your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____
20 _____

Signature and seal of the Guarantors

[*Name of bank of financial institution*]

[*Address*]

[*Date*]

(Amend accordingly if provided by Insurance Company)

LETTER OF NOTIFICATION OF AWARD

The Vice Chancellor
Meru University of Science and Technology
P.O. Box 972-60200
Meru

To: _____

RE: Tender No. _____

Tender Name _____

This is to notify that the contract/s stated below under the above mentioned tender have been awarded to you.

1. Please acknowledge receipt of this letter of notification signifying your acceptance.
2. The contract/contracts shall be signed by the parties within 30 days of the date of this letter but not earlier than 14 days from the date of the letter.
3. You may contact the officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

(FULL PARTICULARS) _____

SIGNED FOR ACCOUNTING OFFICER

FORM FOR REVIEW

PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

APPLICATION NO.....OF.....20..... BETWEEN

.....APPLICANT (Review Board)

AND

.....RESPONDENT (Procuring Entity)

Request for review of the decision of the..... (Name of the Procuring Entity ofdated the...day of20.....in the matter of Tender No.....of20..... for(Tender description).

REQUEST FOR REVIEW

I/We....., the above named Applicant(s), of address: Physical address.....P. O. Box No..... Tel. No..... Email, hereby request the Public Procurement Administrative Review Board to review the whole/part of the above mentioned decision on the following grounds , namely:

- 1.
- 2.

By this memorandum, the Applicant requests the Board for an order/orders that:

- 1.
- 2.

SIGNED.....(Applicant) Dated on.....day of/...20.....

FOR OFFICIAL USE ONLY Lodged with the Secretary Public Procurement

Administrative Review Board on.....day of 20.....

SIGNED

Board Secretary