

MERU UNIVERSITY OF SCIENCE AND TECHNOLOGY



ALUMNI BURSARY APPLICATION FORM

INSTRUCTIONS

1. Incomplete Bursary Application form will not be processed
2. This form must be filled in **BLOCK LETTERS**.
3. Each Applicant **MUST** attach copy of his/her institution's fees statement. Newly admitted students to include a copy of the Admission letter.
4. Each Applicant **MUST** fill in correct Contact information (Email Address. and Telephone Nos.).
5. Applicant **MUST** be in good academic standing: scored cumulative average of **grade B** and above. Attach copies of transcripts/ results slip.
6. Applicant **MUST** not have had any disciplinary case(s)
7. A copy of the National Identity Card/ Birth Certificate **MUST** be attached
8. For Total and Partial Orphans, ensure that you attach copies of Death Certificates/ Burial Permits/ letter from your area Chief.
9. The Applicant **MUST** declare other Bursary Support he/she is currently receiving.
10. The Applicant **MUST** declare the **Higher Education Loans Board (HELB)** support they receive from the Government
11. Applicant to obtain a recommendation from the Academic School Dean
12. **Canvassing** will lead to **automatic disqualification** of applicant.
13. Students are advised to seek alternative sources of funding since the alumni bursary does not promise to cover their entire outstanding fees.
14. **NOTE:** Forgery of documents is a criminal offence and any applicant who commits such offences shall be liable to **University disciplinary measures**.

PART 1: GENERAL INFORMATION (Use block letters)

Year of Application..... Semester:

PART 2: STUDENT PERSONAL DATA:

(a) Student's Name:

.....

Surname

First

Middle

Admission No.: Year of Study:

(b) Sex: Male Female (Tick)

(c) Year of Birth..... Month.....Day.....(Attach a copy of your ID/ Birth certificate)

(e) Father's name.....ID.NO.....
Mobile NO.....

(f) Mother's name.....ID.NO.....
Mobile NO.....

OR

(g) Guardian's name.....ID.NO.....
Mobile NO.....

(h) Relationship to the Guardian.....

(i) Who pays for your fees (i) Father (ii) Mother (iii) Guardian (iv) A well-wisher/sponsor (specify the sponsor/well-wisher e.g. church etc.)..... (Tick one only)

PART 3: ADMISSION DATA

(a) Academic School:

(b) Department:

(c) Programme (Bachelors degree/ Diploma/ Certificate registered.):
.....

(d) **Contact Information of Applicant**

(e) Tel. No.....Mobile No.....

(f) Email Address.....

PART 4: FEES PAYABLE

(a) Total semester Fees Paid.....

(b) Total semester Fees Balance.....

(c) Provide a copy of your fee statement certified by the students finance

(d) How much loan are you receiving from the Higher Education Loans Board? Kshs:
 (Provide Evidence)

PART 5: FAMILY STATUS INFORMATION

(a) Both Parent Alive: Both Parents Dead

(b) One Parent Alive: One Parent Dead

(c) Single parent Alive: Single Parent Dead

(Where parent(s) are deceased, Attach death certificate /burial permit/ letter from your area Chief)

Indicate the Family's main source of income

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(g) OTHER SIBLINGS IN SCHOOL/COLLEGES/UNIVERSITY

Name of student	Institution	Form/Year	Total/Fee(Ksh)	Paid(Ksh)	Balance (Ksh)
Total Fee Burden Per year					

PART 6: OTHER BURSARY RECEIVED (If any)

(a) Are you a beneficiary of any other Bursary Scheme? CDF County/ Ward bursary
CBO HELB

(b) If yes, specify, and state the Total amount awarded KSh

(c) How much did you receive from (c) above, last semester or academic year?
Ksh.....

PART 7: VERIFICATION, DECLARATION AND RECOMMENDATION

(A) STUDENT’S DECLARATION:

Ideclare that the information given above is true and accurate:

Signature..... Date.....

C) DEAN OF SCHOOL RECOMMENDATION

(I) Applicants Year of Admission.....

(II) Applicants Year of study:

(III) Applicants Academic Performance: (cumulative average grade):

(IV) Is the applicant registered for the current semester? YES NO

(V) Remarks:
.....
.....

(VI) NAME: Signature: Date:

DEAN OF STUDENTS

Applicants Discipline:

Indicate if applicant has had any previous disciplinary case(s): YES NO

