

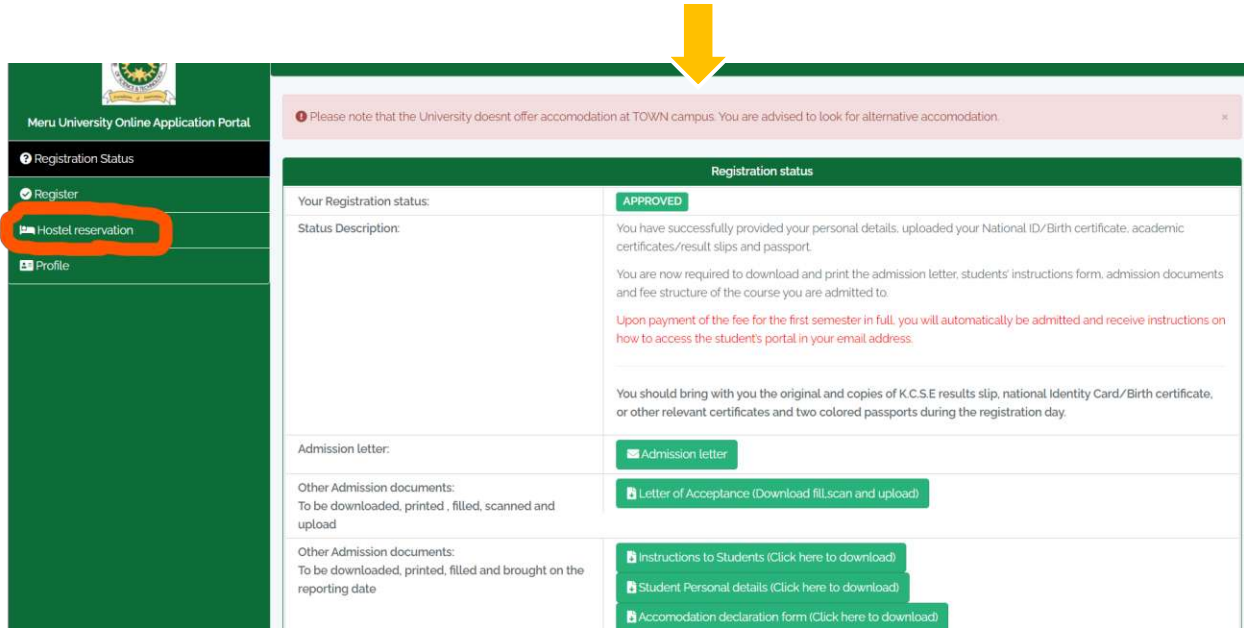


Meru University of Science & Technology

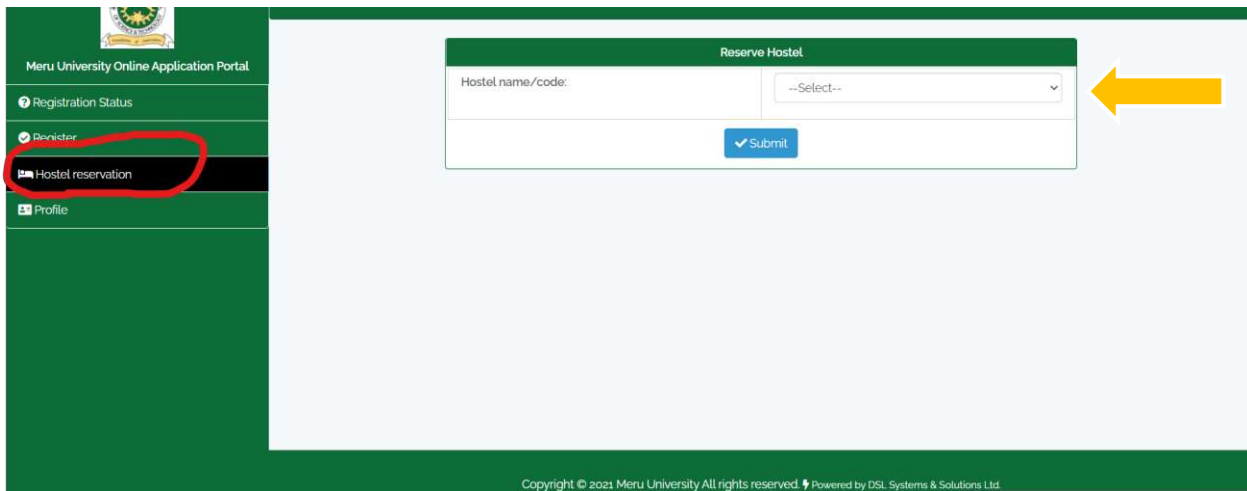
## User Manual for Hostel Booking – September 2021

# HOTEL BOOKING PROCEDURE

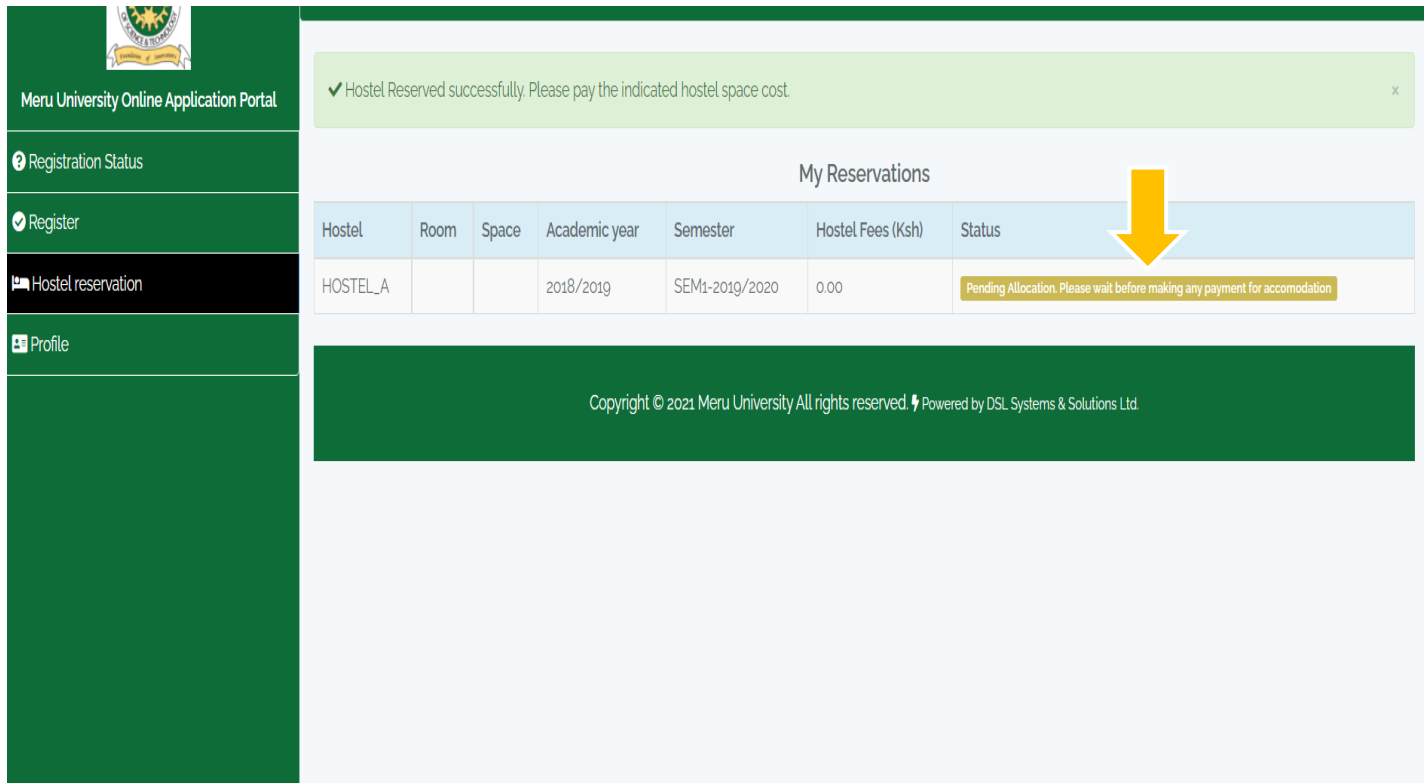
1. Students pegged to Town Campus who try to book the hostels will receive the notification as shown below.



2. Students in Main and Marimba campus will be able to book the hostels by selecting only the hostel name as shown below.



3. After successful Hostel reservation, the students will be notified and asked not to make payment until they are accommodated.



The screenshot displays the Meru University Online Application Portal interface. On the left is a dark green sidebar with navigation options: Registration Status, Register, Hostel reservation (highlighted), and Profile. The main content area features a green notification banner at the top stating "Hostel Reserved successfully. Please pay the indicated hostel space cost." Below this is a "My Reservations" section containing a table with columns: Hostel, Room, Space, Academic year, Semester, Hostel Fees (Ksh), and Status. A single reservation is listed for "HOSTEL\_A" with a fee of 0.00 and a status of "Pending Allocation. Please wait before making any payment for accomodation". A large yellow arrow points to the status cell. At the bottom of the page, a green footer contains the copyright notice: "Copyright © 2021 Meru University All rights reserved. Powered by DSL Systems & Solutions Ltd."

Hostel	Room	Space	Academic year	Semester	Hostel Fees (Ksh)	Status
HOSTEL_A			2018/2019	SEM1-2019/2020	0.00	Pending Allocation. Please wait before making any payment for accomodation