



# MERU UNIVERSITY OF SCIENCE & TECHNOLOGY

(A World Class University of Excellence in Science and Technology)

## OFFICE OF THE REGISTRAR (Academic and Students Affairs)

### NOTICE FOR 9<sup>TH</sup> GRADUATION CEREMONY

This is to inform all students who meet the requirements for conferment of Degrees and Award of Diplomas/Certificates of Meru University of Science and Technology that the University will hold its 9<sup>th</sup> Graduation ceremony **virtually** on **Friday, 27<sup>th</sup> May, 2022**. Please note the following important details;

(i) **Application for Graduation**

Application for graduation will be done through the student portal between **Tuesday, 15<sup>th</sup> March 2022** and **Friday, 25<sup>th</sup> March 2022**.

(ii) **Fees**

Graduands must have cleared any outstanding fee arrears owed to the University including a mandatory non-refundable alumni and graduation fee as shown in **Table 1**, by **Thursday, 7<sup>th</sup> April, 2022**. Graduands who will not abide by this deadline will not be allowed to graduate.

**Table 1: Graduation Fee**

| S./No | Award                | Alumni Fee (Ksh.) | Graduation Fee (Ksh.) | Total (Ksh.) |
|-------|----------------------|-------------------|-----------------------|--------------|
| 1.    | PhD                  | 1,500             | 6,000                 | 7,500        |
| 2.    | Masters              | 1,500             | 5,500                 | 7,000        |
| 3.    | Postgraduate Diploma | 1,500             | 5,300                 | 6,800        |



|    |             |       |       |       |
|----|-------------|-------|-------|-------|
| 4. | Bachelors   | 1,500 | 5,000 | 6,500 |
| 5. | Diploma     | 1,500 | 4,500 | 6,000 |
| 6. | Certificate | 1,500 | 3,500 | 5,000 |

Payment will be made to the University bank accounts at any of the branches of the banks listed in **Table 2**:

**Table 2: Bank Account Details**

| ACCOUNT NAME               | ACCOUNT NUMBER | BRANCH NAME     |
|----------------------------|----------------|-----------------|
| EQUITY BANK FEES A/C       | 1040297858661  | MAKUTANO - MERU |
| CO-OPERATIVE BANK FEES A/C | 01129378440000 | MAKUTANO - MERU |

**(iii) Clearance**

Graduands will be expected to clear with relevant departments through their students' portal.

**(iv) Academic Attire**

Graduands are requested to pick their graduation gowns between **Monday, 16<sup>th</sup> May, 2022** and **Tuesday, 24<sup>th</sup> May, 2022** at the Gowns Room. Graduation attire will be returned as from **Tuesday, 14<sup>th</sup> June, 2022** to **Friday, 24<sup>th</sup> June, 2022** after which a penalty of **Kshs 1,000 per day** shall be charged. Certificates will be ready for issuance within this period.

**(v) Rehearsal and Graduation Ceremony**

Graduands participating in the graduation will be provided with links a day before to join the **Rehearsal on Thursday, 26<sup>th</sup> May, 2022** at **10.00 a.m.** and **Graduation Ceremony on Friday, 27<sup>th</sup> May, 2022** at **8.00 am.**

Registrar - Academic and Students Affairs

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