



MERU UNIVERSITY OF SCIENCE & TECHNOLOGY

Email: info@must.ac.ke website: www.must.ac.ke

OFFICE OF THE REGISTRAR (Academic and Students Affairs)

NOTICE FOR 10TH GRADUATION CEREMONY

CHANGE OF DATE

This is to inform all students who meet the requirements for conferment of Degrees and award of Diplomas/Certificates of Meru University of Science and Technology that the University will hold its 10th physical Graduation Ceremony on **Saturday 11th March, 2023**. Please note the following important details;

(i) **Application for Graduation**

Application for graduation will be done through the student portal between **4th January 2023** and **24th February 2023**.

(ii) **Fees**

Graduands must have cleared any outstanding fee arrears owed to the University including a mandatory non-refundable alumni and graduation fee as shown in **Table 1**, by **Friday 24th February, 2023**. Graduands who will not abide by this deadline will not be allowed to graduate.

Table 1: Graduation Fee

| S./No | Award | Alumni Fee (Ksh.) | Graduation Fee (Ksh.) | Total (Ksh.) |
|-------|----------------------|-------------------|-----------------------|--------------|
| 1. | PhD | 1,500 | 6,000 | 7,500 |
| 2. | Masters | 1,500 | 5,500 | 7,000 |
| 3. | Postgraduate Diploma | 1,500 | 5,300 | 6,800 |
| 4. | Bachelors | 1,500 | 5,000 | 6,500 |
| 5. | Diploma | 1,500 | 4,500 | 6,000 |
| 6. | Certificate | 1,500 | 3,500 | 5,000 |



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Payment will be made to the University bank accounts at any of the branches of the banks listed in **Table 2**:

Table 2: Bank Account Details

| ACCOUNT NAME | ACCOUNT NUMBER | BRANCH NAME |
|----------------------------|----------------|-----------------|
| EQUITY BANK FEES A/C | 1040297858661 | MAKUTANO - MERU |
| CO-OPERATIVE BANK FEES A/C | 01129378440000 | MAKUTANO - MERU |

(iii) Clearance

Graduands will be expected to clear with relevant departments through their students' portal.

(iv) Academic Attire

Graduands are requested to pick their graduation gowns between **Wednesday, 1st March 2023** and **Thursday 9th March, 2023** at the Gowns Room. Graduation attire will be returned as from **Tuesday 28th March, 2023** to **Friday 7th April, 2023** after which a penalty of **Kshs 1,000 per day** shall be charged. Certificates will be ready for issuance within this period.

(v) Rehearsal and Graduation Ceremony

Graduands participating in the graduation will be required to attend the **Rehearsal on Friday, 10th March, 2023** at 10.00 a.m. and **Graduation Ceremony on Saturday 11th March, 2023** at 8.00 am.

Registrar – Academic and Students Affairs

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