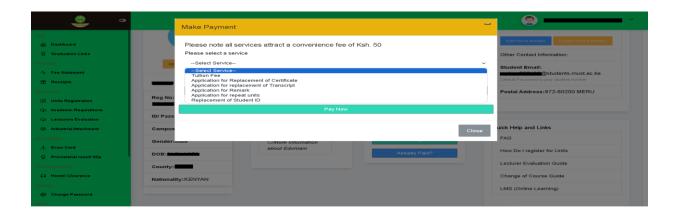
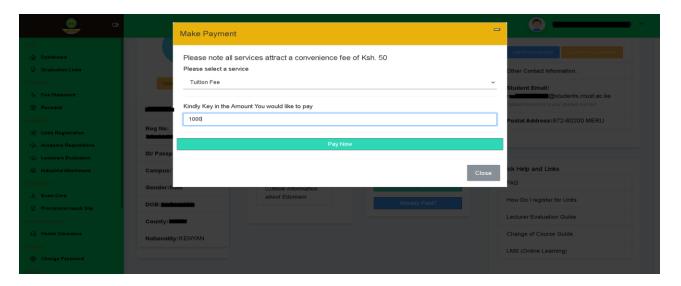
MERU UNIVERSITY OF SCIENCE AND TECHNOLOGY: HOW TO PAY EDUCATIONAL CHARGES THROUGH ECITIZEN PLATFORM

Meru University of Science and Technology wishes to notify all stakeholders that payment should be made through the Paybill Number 222222 (eCitizen platform). This is in line with the Presidential Directive requiring the public to pay for all government services using the Paybill Number. Students are advised to follow the following steps:

- 1. login to the student portal https://student.must.ac.ke/
- 2. On your dash board, go to "Fee Payment"

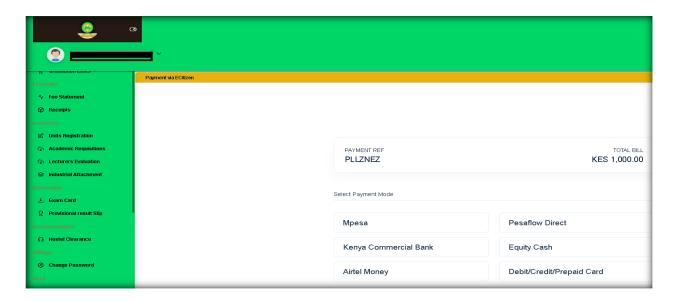


3. Under Fee Payment, click "Make Payment" and select the service you wish to pay for (e.g. Tuition Fees)



4. Key in the amount you wish to pay plus the KShs. 50 transaction cost and click "Pay Now". The number should be in the format XXXXX without commas. For example, if your fee balance of KShs. 950, enter as 1000 (i.e. KShs. 950 plus KShs. 50 convenience fee). Please note that KShs. 50 convenience fee is charged by eCitizen and not Meru University

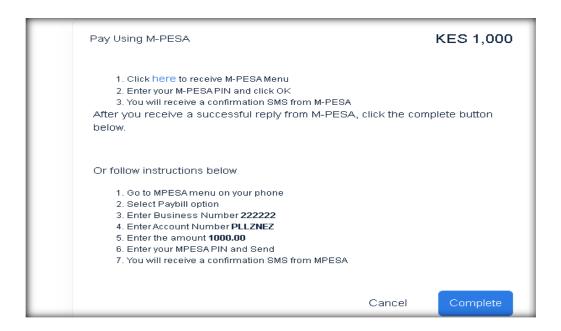
An invoice will be generated with a <u>unique invoice number</u> referred to as "**Payment Ref.**". This number replaces your Admission Number when making mobile or cash payment at the bank. The initial process of using Admission Numbers was scrapped following the government's shift to a centralized payment method. Hence, this is the new way of paying your educational charges.



- 5. Choose you preferred payment method:
 - KCB Cash
 - Equity cash
 - Mpesa
 - Airtel Money
 - Pesaflow Direct
 - etc.

Please note that new payment modes such as **National Bank of Kenya** (NBK) and **Cooperative Bank** will be brought on board in due course.

- 6. Follow the prompts and click 'Complete' to finalize your fee payment. e.g. If you decide to pay your school fees to via:
 - a) Mpesa:



b) Cash payment (KCB or Equity banks)

If you decide to pay cash using a bank, follow steps 1 to 5 above. If you choose "preferred payment method" as Equity bank, you must visit an Equity bank branch. Similarly, if you decide to pay your fees in KCB, please visit one of KCB branches. The teller at the bank will require the "Bill Reference Number" which is the "Payment Ref" (Step 4 above).

